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13 November 2012

GROWTH AND PROSPERITY OVERVIEW AND SCRUTINY PANEL

Wednesday 21 November 2012
3pm
Council House (Next to the Civic Centre), Plymouth

Members:

Councillor Nicholson, Chair
Councillor Mrs Nelder, Vice Chair
Councillors Mrs Aspinall, Damarell, Darcy, Fox, Martin Leaves, Michael Leaves, John Smith,
Wheeler and Wigans.

Members are invited to attend the above meeting to consider the items of business overleaf.

Tracey Lee
Chief Executive

GROWTH AND PROSPERITY OVERVIEW AND SCRUTINY PANEL

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES

To receive apologies for non-attendance by panel members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 8)

To confirm the minutes of the last meeting held on 19 September 2012.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TRACKING RESOLUTIONS AND FEEDBACK FROM THE OVERVIEW AND SCRUTINY MANAGEMENT BOARD (Pages 9 - 12)

The Panel will monitor the progress of previous resolutions and receive any relevant feedback from the Overview and Scrutiny Management Board.

6. UPDATE ON GOVERNMENT POLICY CHANGES

To receive an update from the Panel's Lead Officer on Government Policy changes.

7. HEART OF THE SOUTH WEST LOCAL ECONOMIC PARTNERSHIP (Pages 13 - 60)

To receive a report on the Heart of the South West Local Enterprise Partnership.

8. YOUTH UNEMPLOYMENT UPDATE (Pages 61 - 64)

To receive an update report on youth unemployment.

9. MARKET RECOVERY SCHEME

To receive a report on the Market Recovery Scheme.

10. GOVERNMENT PROPOSALS TO CHANGE THE PLANNING SYSTEM

To receive a verbal update on the Government's proposals to change the Planning System.

11. RESIDENTIAL SITES WITH OUTSTANDING BUILDS (Pages 65 - 68)

To receive a report on the residential sites with outstanding sites.

12. COMMUNITY EVENTS AND ROAD CLOSURES

To receive an update on the Community Events and Road Closure Policy.

13. WORK PROGRAMME (Pages 69 - 72)

To review the panel's work programme 2012-2013.

14. EXEMPT BUSINESS

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.

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Growth and Prosperity Overview and Scrutiny Panel

Wednesday 19 September 2012

PRESENT:

Councillor Nicholson, in the Chair.

Councillor Mrs Nelder, Vice Chair.

Councillors Mrs Aspinall, Casey (substitute for Councillor Wheeler), Churchill (substitute for Councillor Wiggins), Damarell, Darcy, Fox, Martin Leaves, Michael Leaves and John Smith.

Apologies for absence: Councillors Wheeler and Wiggins.

Also in attendance: Sheldon Ryan, Economic Development Officer, Ian Ellis, Assistant Network Manager, Tim Howes, Monitoring Officer, Sue Eden, Lead Officer (substitute for Gill Peele) and Ross Johnston, Democratic Support Officer,

The meeting started at 3pm and finished at 5.25pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

24. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Councillors in accordance with the code of conduct.

25. **MINUTES**

Councillor Nicholson, Chair, commented that the CACI report, emailed to members by Clint Jones, City Centre Manager, in response to the resolution agreed under the Mary Portas Review and City Centre Retail item, lacked detail and required further information to fully make members aware of the collective spend per head in Plymouth City Centre.

Agreed –

- (1) that Sue Eden, substituting for the panel's Lead Officer, would clarify with Clint Jones, City Centre Manager, if any further information was available to support the data provided to members in the CACI report;
- (2) to approve the minutes of the meeting held on 1 August 2012.

26. **CHAIR'S URGENT BUSINESS**

TRAFFIC IMPLICATIONS AND WORKS AT LAIRA BRIDGE

Councillor Nicholson, raised the issue of road works at Laira Bridge and the implications this had had on traffic users travelling over Laira Bridge and the potential traffic impacts on other parts of the city.

Agreed that Clive Perkin, Assistant Director for Transport, provide a report to all members, to be circulated by email, on the traffic implications and works at Laira Bridge, communication activities and any mitigation measures implemented to ensure traffic is kept moving to prevent any traffic impact on other parts of the city.

27. **TRACKING RESOLUTIONS AND FEEDBACK FROM THE OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

The panel noted its tracking resolutions document.

28. **UPDATE ON GOVERNMENT POLICY CHANGES**

There were no government policy updates provided but it was commented by members that there was some concern about the government's proposed changes to the planning system, in particular, the relaxation of Permitted Development Rights.

Agreed that –

- (1) Paul Barnard, Assistant Director for Planning, provide a report, to be circulated to all members by email, on the proposed new Planning laws;
- (2) government proposals to change the planning system is added to the panel's work programme and a Planning Officer is invited to attend the next meeting to explain the proposals in more detail.

29. **CONNECTIVITY: BROADBAND**

Sheldon Ryan, Economic Development Officer, provided the panel with an update on Connectivity: Broadband.

The panel was informed that –

- (a) the report submitted provided a position statement on the city's connectivity and what the council were doing to address connectivity issues within the city, such as:
 - increasing broadband speeds in areas that received less than two megabits per second (Mbps);

- reduce the impact of digital exclusion; the term used to describe a group who find it difficult or are unwilling to connect to broadband, therefore disadvantaging them from other groups which can connect to broadband;
 - dealing with increased demand for connectivity within the city and aspiring to get the superfast broadband (broadband speeds of 20Mbps or over) in all city areas;
- (b) Plymouth had good levels of broadband connectivity with an average city broadband speed of 8.7Mbps, which compared favourably against the national average of 6.7Mbps;
- (c) superfast broadband speeds were available in 88 per cent of the city, although take-up of broadband in these areas was only 69 per cent;
- (d) in order to raise the citywide availability of superfast broadband the Council were working closely with BT and partners to increase broadband usage and encourage companies to provide the infrastructure to produce superfast broadband speeds.

In response to members questions it was reported that –

- (e) Plymstock and Roborough, two localities within the city, had poor broadband speeds and the Council were working with BT to improve connectivity in those areas by using demand stimulation; a broadband take up campaign using posters, leaflets, speaking at local public and business events and publishing newspaper articles;
- (f) BT Openreach, provider of broadband services, by law had to resell their network to other providers as a result of the denationalisation in the 1980s, which was the main reason that the Council were working collaboratively with this company;
- (g) improvements to mobile phone networks and the supply of 4G network services could assist in improved broadband speeds and mitigate the impact of digital exclusion;
- (h) with regard to digital exclusion, the Social Inclusion Unit were working closely with organisations and local residents on the social elements of broadband connectivity.

Agreed that Kevin McKenzie, Diverse Communities Officer, is invited to a future meeting, to address the panel on the social element of broadband connectivity.

30. **HEART OF THE SOUTH WEST LOCAL ENTERPRISE PARTNERSHIP**

The panel was provided with a written briefing report on the Heart of the South West: Local Enterprise Partnership (LEP).

Agreed that –

- (1) Tim Jones, Chairman of the Heart of the South West Local Enterprise Partnership, is invited to the next meeting to inform the panel what the LEP was doing to help Plymouth and how it planned to improve economic activity in Plymouth;
- (2) in order to aid the panel's discussion the following information is emailed to all members in advance of the next meeting –
 - funding arrangements for the LEP;
 - what applications have been submitted by Plymouth City Council and Private Sector companies within Plymouth?
 - what is the relationship between the LEP and the Plymouth Growth Board?
 - what alternatives would exist if Plymouth were to remove its involvement with the LEP?

31. **COMMUNITY EVENTS AND ROAD CLOSURES**

Ian Ellis, Assistant Network Manager, provided the panel with an update on the Community Events and Road Closure Policy.

The panel were informed that the report submitted demonstrated how the Council had responded to the recommendations of the Growth and Prosperity Overview and Scrutiny Panel Task and Finish Group to review the Community Events and Road Closure Policy in October 2010.

In response to members questions it was reported that –

- (a) the actions required following the recommendations by the task and finish group had been delayed due to the Transport department's restructure;
- (b) despite the confusion surrounding charges for Temporary Traffic Regulation Orders (TTROs) for community events, the Council had funded all community events which met the criteria;
- (c) the Council had a clear policy on road closures, charging schedules and what was expected of event organisers, however, it was acknowledged that the delay in producing a list of events which would receive the road closure for free may have caused confusion amongst the public;
- (d) due to the Council no longer having to advertise TTROs in the local press charges had been reduced from £1000 to between £500 and no charge;

- (e) TTRO charging was being monitored and reviewed annually to ensure that all charges were appropriate and realistic in providing a cost neutral service.

In response members commented that –

- (f) they were disappointed that an approved list of events which the council would provide TTROs free of charge had not been completed, two years after the recommendations produced by the task and finish group were agreed;
- (g) the uncertainty surrounding charging for TTROs for community events may have had a knock on effect by impacting on local businesses who rely on visitors attending these events;
- (h) a timescale needed to be agreed with the Transport department and Cabinet Member for Transport in order to progress the recommendations and provide a clearer service to local communities.

Agreed that Councillor Nicholson and Councillor Nelder would meet with Councillor Coker, Cabinet Member for Transport and relevant Transport Officers on the charging for road closures and defining the list of non-chargeable events, and report back to the next meeting.

32. **HIGHWAYS MAINTENANCE**

Ian Ellis, Assistant Network Manager, provided the panel with an update on Highways Maintenance.

The panel commented that the report made no reference to maintenance of cycle routes, which was the main concern of the panel as this was not discussed as part of the task and finish group review on highways maintenance.

In response to members questions it was reported that –

- (a) a road maintenance priority list for 2012 – 2013 existed and was used to dictate which roads were to be improved in the current financial year;
- (b) the priority list was an ever growing list with the level of priority operating fluidly, as roads were continually added to the list and their inclusion and level of priority was determined against a set of criteria which included –
 - the number of defects previously reported/attended;
 - other defects that were not safety related;
 - any previous insurance claims on the road;

- whether the road was used as a bus route;
 - whether the road was situated close to important amenities;
- (c) AMEY, the Council's Highways service contractor, had developed a Winter Service Operation Plan, which now planned the gritting frequency of roads within the city;
- (d) it was hoped that to compliment the Winter Service Operation Plan a Winter Service Policy would be submitted to Cabinet later in the year;
- (e) with regard to third party accident claims, if an accident occurred and was not reported to the police then the Council would not be aware of that incident and could not include it in any data.

Agreed that –

- (1) Ian Ellis would provide a briefing report on the maintenance of cycle routes to all panel members via email;
- (2) Ian Ellis would email to all panel members a copy of the Winter Service Plan and the most recent priority list for road maintenance.

33. **GUIDANCE ON MEMBERS USE OF RESOURCES IN CONNECTION WITH PLANNING APPLICATIONS**

Tim Howes, Monitoring Officer, was in attendance to provide guidance to members on their use of resources in connection with planning applications following the recent changes to the Code of Publicity and 'Probity in Planning' code.

The panel were informed that –

- (a) if the council wanted residents to receive information, regarding any subject, then it was the council's responsibility to inform the public and not members;
- (b) following the planning department's decision to no longer send letters to householders, due to rises in postage costs, it would be unreasonable for members to undertake a blanket mail-out to residents informing them of planning applications;
- (c) members wishing to inform members of the public on planning applications should do so on what they consider to be a reasonable basis.

It was commented that –

- (d) a protocol on the determination of reasonableness could assist members in future when deciding whether to communicate to residents any

planning applications within their wards;

- (e) members were now informed and consulted on the location of site notices within their wards and this, if sited correctly would adequately inform local residents of any local planning applications.

34. **MARKET RECOVERY SCHEME**

Agreed that, due to the Planning Department not submitting a report dealing with the panel's concerns relating to the application of the Market Recovery Scheme in Planning Applications, this item is deferred to the panel's next meeting.

35. **WORK PROGRAMME**

The panel discussed its work programme for 2012 – 2013.

Agreed that Road Safety (actions and education) is added to the work programme.

36. **EXEMPT BUSINESS**

There were no items of exempt business.

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TRACKING RESOLUTIONS

Growth and Prosperity Overview and Scrutiny Panel

Date / Minute number	Resolution	Action	Progress	Target date
19/09/12 25	that Sue Eden, substituting for the panel's Lead Officer, would clarify with Clint Jones, City Centre Manager, if any further information was available to support the data provided to members in the CACI report.		No further information was available and the map was in fact the report by CACI.	21.11.12
19/09/12 26	<u>Agreed</u> that Clive Perkin, Assistant Director for Transport, provide a report to all members, to be circulated by email, on the traffic implications and works at Laira Bridge, communication activities and any mitigation measures implemented to ensure traffic is kept moving to prevent any traffic impact on other parts of the city.		The Democratic Support Officer Sent emails requesting the report on 8 October and 5 November 2012.	21.11.12
19/09/12 28	Paul Barnard, Assistant Director for Planning, provide a report, to be circulated to all members by email, on the proposed new Planning laws.		This item has been included as an agenda item for the panel's meeting on 21.11.12	21.11.12
19/09/12 28	government proposals to change the planning system is added to the panel's work programme and a Planning Officer is invited to attend the next meeting to explain the proposals in more detail.		This item has been included as an agenda item for the panel's meeting on 21.11.12	21.11.12

Date / Minute number	Resolution	Action	Progress	Target date
19/09/12 29	that Kevin McKenzie, Diverse Communities Officer, is invited to a future meeting, to address the panel on the social element of broadband connectivity.		This item has been added to the panel' work programme for 20.02.13.	
19/09/12 30	Tim Jones, Chairman of the Heart of the South West Local Enterprise Partnership, is invited to the next meeting to inform the panel what the LEP was doing to help Plymouth and how it planned to improve economic activity in Plymouth.		This item has been added to the panel's next meeting on 21.11.12 and Tim Jones has been invited to attend.	21.11.12
19/09/12 30	<p>in order to aid the panel's discussion the following information is emailed to all members in advance of the next meeting –</p> <ul style="list-style-type: none"> • funding arrangements for the LEP; • what applications have been submitted by Plymouth City Council and Private Sector companies within Plymouth? • what is the relationship between the LEP and the Plymouth Growth Board? • what alternatives would exist if Plymouth were to remove its involvement with the LEP? 		This information has been included in the report which was included in the agenda for the meeting on 21.11.12.	21.11.12

Date / Minute number	Resolution	Action	Progress	Target date
19/09/12 31	<u>Agreed</u> that Councillor Nicholson and Councillor Nelder would meet with Councillor Coker, Cabinet Member for Transport and relevant Transport Officers on the charging for road closures and defining the list of non-chargeable events, and report back to the next meeting.		Meeting set up between all parties on 30 October 2012, which was cancelled. A further meeting has been arranged for 19 November 2012 and the information will be provided verbally at the panel's meeting on 21.11.12.	21.11.12
19/09/12 32	Ian Ellis would provide a briefing report on the maintenance of cycle routes to all panel members via email.		The Democratic Support Officer Sent emails requesting the report on 8 October and 5 November 2012. This item was emailed to members on 13.11.12.	21.11.12
19/09/12 32	Ian Ellis would email to all panel members a copy of the Winter Service Plan and the most recent priority list for road maintenance.		<p>The Democratic Support Officer Sent emails requesting the report on 8 October and 5 November 2012.</p> <p>The Winter Service Plan was sent to members on 13.11.12. The priority list was currently being finalised and more information would follow.</p>	21.11.12

Date / Minute number	Resolution	Action	Progress	Target date
19/09/12 35	that Road Safety (actions and education) is added to the work programme.		This item has been added to the panel's work programme.	

Grey = Completed (once completed resolutions have been noted by the panel they will be removed from this document)

Red = Urgent – item not considered at last meeting or requires an urgent response

GROWTH AND PROSPERITY OSP

Heart of the South West Local Enterprise Partnership
- Follow-up Report



Introduction

The purpose of this report is to provide further answers to issues raised in response to the Growth and Prosperity Overview and Scrutiny meeting report of 19 September 2012 on the HotSW LEP. The questions posed at that meeting are fully explored in the report, including the amount of funding the HotSW LEP has received, the amount of funding sought from the HotSW LEP by Plymouth City Council and other city organisations, the relationship between the HotSW LEP and PCC and with the Plymouth Growth Board, and finally some points about the alternatives if the Council was not part of the LEP.

The City Council will carefully track emerging Government thinking on how to best to stimulate local growth. The recent No Stone Unturned report by Lord Heseltine of Thenford CH, together with guidelines for City Deals to follow functional economic market areas, appears to support the City Council's view that the geographical area of the LEP should better reflect Plymouth's economic sub-region.

The announcement that Plymouth has been provided with the opportunity to apply for Wave 2 City Deal Status offers the opportunity to define our economic sub-region which cuts across both the HotSW LEP and the Cornwall LEP.

This report concludes by stating that the influence of LEPs is likely to increase as Government provides LEPs with funding to disburse and increasing influence and input into policy. Plymouth should continue to work with the LEP and press it on matters of importance to the city.

Corporate Plan 2012-2015:

Delivering Growth:

The LEP is intended to be a key partnership for the delivery of economic growth across localities and wider geographic areas.

Raising Aspirations:

The LEP's Business Plan aims to enhance economic prosperity across wider sections of local communities through the prioritisation of initiatives which create jobs in a number of key sectors.

Providing value for communities:

Potentially the LEP can be successful in securing finance for economic development initiatives which either match or alleviate financial contributions at the local level.

Implications for Medium Term Financial Plan and Resource Implications: Including finance, human, IT and land

There are no financial implications as a result of this report.

Other Implications: e.g. Community Safety, Health and Safety, Risk Management and Equality, Diversity and Community Cohesion:

The activities of the LEP primarily have economic implications but there is the potential for social and environmental benefits depending upon the nature of initiatives that the LEP decides to pursue in due course.

RECOMMENDATIONS & REASONS FOR RECOMMENDED ACTION:

It is recommended that:

- The answers to the questions posed by the Panel are noted and;
- PCC continues to work with the Heart of the South West Local Enterprise Partnership, as well as other partners within its sub-region, in the interests of the city around major strategic issues such as City Deals and transportation, and in order to support local businesses accessing LEP influenced or controlled funding streams.

Alternative options considered and reasons for recommended action:

- There is not considered to be an alternative option other than to work with LEPs, as they are used by the Government as the main channel and vehicle for strategic economic development matters.

Background papers:

- Appendix 1: Heart of the South West Local Enterprise Partnership Growth and Prosperity Overview and Scrutiny Panel report, 19 September 2012
- Appendix 2: Heart of the South West Local Enterprise Partnership Business Plan
- Appendix 3: Overview chart of how the Heart of the South West Local Enterprise Partnership and the Plymouth Growth Board interact

1.0 Introduction

1.1 At the 19 September 2012 Growth and Prosperity Overview and Scrutiny Panel meeting a report was presented which provided an overview the Heart of the South West Local Enterprise Partnership (HotSW LEP) of which Plymouth City Council is a partner. The report, found at Appendix I, outlines why the LEP exists, how it currently operates, the relationship between it and Plymouth City Council, and the impact that the LEP has had thus far on Plymouth and its surrounding area.

1.2 In response to this report Members requested further information at a subsequent meeting, namely:

1. Tim Jones (Chair of the HotSW LEP), along with relevant officers, be invited to a future [Growth and Prosperity Overview and Scrutiny Panel] meeting to give an overview of the activity of the LEP (invited); and through a report provide information on:-
2. What amounts of funding are received by the LEP from other sources?
3. What applications have been submitted to the LEP from Plymouth – both Plymouth City Council and other organisations and businesses in the city?
4. What is the relationship between the LEP and the Plymouth Growth Board (PGB) and how this could be developed?
5. What would the alternatives be if Plymouth City Council was not part of the LEP (positives and negatives)?

This report covers each of the points 2 to 5 above in turn. The LEP Chair and Interim Chief Executive were invited to attend the Panel meeting.

2.0 HotSW LEP funding sources and amounts

The Heart of the South West LEP has received the following amounts of funding:

FUND	AMOUNT	COMMENT
Other	£20,000	University of Exeter, FE Colleges
Council Contributions	£80,000	PCC element is £20,000
LEP Capacity Funding Round 1	£170,000	
LEP Capacity Funding Round 2	£76,800	
Rural Growth Network	£2,900,000	Plymouth ineligible
Growing Places Fund	£21,488,660	
TOTAL	£24,735,460	

3.0 Applications for funding from the HotSW LEP by Plymouth City Council and other city organisations and businesses

A number of bids for funding have been made by Plymouth City Council and other Plymouth organisations:-

NAME	AMOUNT	STATUS
Urban Enterprise Programme Rd 1* (Millfields Block C)	£2.1m (revised up from £1.21m)	Originally submitted as part of Round 1 bid. Amount increased due to cheaper borrowing through HotSW LEP. Decision expected at 14/11/12 LEP Board meeting.
Urban Enterprise Programme Rd 2* (Ocean Studios)	£1.53m	Originally submitted as part of Round 1 bid. HotSW LEP requested resubmission as part of Round 2 (deadline 30/11/12) Rated red as no planning permission in place to date. Ocean Studios have since had extensive pre application discussions with Planning officers and English Heritage officers and are due to submit their Planning and Listed Building Consent applications on 19 th November 2012.
Millbay Regeneration	£954,500	No repayment mechanism – rated red and dropped
Bickleigh Down	£1,013,000	No planning permission – rated red and dropped
TOTAL	£5,597,500	

* These were originally one Round 1 application but were requested to be disaggregated into two projects.

The timescale for assessment of all GPF applications has been protracted. The biggest challenge, which has been raised on numerous occasions, is the ability of project partners and promoters to identify the required match funding such as Growing Place Fund (GPF) for the ERDF funded Urban Enterprise programme and align its processes with ERDF. This challenge exists in Plymouth since the abolition of the Regional Development Agencies.

In developing suitable ERDF funded projects, Plymouth has been working constructively with partners to obtain the necessary match from GPF, but the protracted nature of the GPF process, added to the inflexibility around the terms of loan repayment, has complicated rather than simplified procedures. This is particularly the case with the two Plymouth Urban Enterprise projects which are focused on job creation in disadvantaged communities, working with 3rd sector/social enterprise partners. This, therefore, means that an obvious source of ERDF match funding is only available to proposals that have an immediate access to finance and not projects with a gap funding problem in areas of highest need.

The heart of the problem therefore is not just about timescales but more pertinently the LEP's terms of repayment of its loan and its insistence that all projects should operate against a revolving funding mechanism, which are loans and not grants. Whilst creation of a revolving fund is heavily emphasised in the Government documentation about GPF, the entirety of the fund does not necessarily need to be revolving. This approach fails to tailor the criteria to the very difficult economic climate that social enterprises are desperately trying to make an impact on through committing their scarce resources at risk in order to access GPF and build an enterprise culture. The City Council has sought to negotiate with the LEP on this, seeking for a more flexible approach in the light of the nature of the projects, wider leverage and community benefits.

Ultimately this match funding challenge for two significant projects which have immediate deliverability could jeopardise the whole ERDF Urban Enterprise programme for Plymouth with a loss of £3.6 million GPF and £4.5 million ERDF. However the 14 November LEP Board may be in a position to at least safeguard the GPF contribution to the Millfields Trust project. PCC is actively seeking for the LEP to be both creative and flexible in terms of the repayment criteria that project partners are able to work within.

Plymouth has benefitted from funding as part of the studies commissioned using the LEP Start Up Funding, including an economic model. The city will continue to benefit as LEP Start Up Funding Round 2 comes on-line and further work and studies are commissioned and received. Furthermore, the LEP helped support Plymouth's case in defining the terms of the new Greater Western Rail Franchise.

A number of Regional Growth Fund applications have been submitted from Plymouth and its hinterland including those listed below. Whilst LEP support was not required in earlier rounds, in later rounds when it was required HotSW LEP approval was sought and gained:

- Plessey Semiconductors (successful)
- Princess Yachts International (successful)
- Forder Valley Link Road (unsuccessful)
- Urban Enterprise (unsuccessful)
- Putting Job Creation at the Heart of the South West (HotSW LEP Round 3 RGF bid) (unsuccessful)

4.0 Relationship between HotSW LEP and Plymouth City Council and with the Plymouth Growth Board

The HotSW LEP considers Plymouth City Council to be a key component of the Partnership. As one of four upper tier authorities, Plymouth can help to ensure a coherent economic strategy that can extend beyond the city boundaries to drive economic growth over a wider area of the partnership. Working with partners is seen as fundamental to the work of the LEP; Plymouth has a pivotal role to play with Cornwall Council in tandem with the Heart of the South West's relations with the Cornwall and Isles of Scilly LEP, particularly at a time of flux.

Plymouth is by far the largest of several urban areas with the LEP footprint and has the capacity to deliver greater and far reaching economic benefits than it does at present. Working with the LEP and other partners will enable a collective outcome greater than individual contributions. It can act as a catalyst for growth and foster greater confidence in the area, bringing investment and creating opportunities for enterprise and expansion.

Whilst there have been challenges to the relationship between the LEP and Plymouth, in general, relations are constructive. Much of the funding available to the LEP is accessible through a competitive bidding process; this has been a key point of discussion with ministers and senior civil servants as it restricts the nature of bids put forward, an issue which will continue to be pressed home. However, it is also manifest that funding is constrained, and making a clear economic case for specific matters, as in the nascent City Deal, is crucial if Plymouth is to achieve its aims. As a result, the LEP is keen to work with Plymouth and partners to deliver an informed and compelling case, backed by robust evidence. Cabinet Office has made it explicit that the City Deal can only proceed with the backing of the LEP and it is a priority for the partnership.

The LEP currently has no formal interaction with the Plymouth Growth Board and would benefit from direct channels of communication being established.

The Plymouth Growth Board (PGB) is identified as the Plymouth delivery mechanism for the LEP. As the HotSW LEP matures and establishes its remit, interaction between the two is expected to become closer. The PGB would provide a useful mechanism to link local economic priorities with wider strategic priorities across the HotSW.

5.0 Alternatives if Plymouth City Council was not part of the LEP

The Government intended that upper tier authorities work with and help the development and establishment of LEPs. Officers are not aware of any upper tier Council not doing so.

There are a number of key aspects of the relationship between PCC and the HotSW LEP that are positive.

- The importance of LEPs has continued to rise, receiving more responsibilities from Government. Whilst LEP roles are still being fully established, this shows that Government has created LEPs for the long term and has confidence in them. The HotSW LEP therefore provides Plymouth with a direct line into Government to understand emerging policy and funding opportunities.
- One example of where LEPs have taken on an increasingly important role is with respect to funding. LEPs were not formally involved in the first round of Regional Growth Fund (although they could apply). In Round Two they took on a stronger role, specifically supporting bids, whilst in Round Three their role has been to actively promote and support certain bids. Plymouth companies can apply to RGF (should it receive additional funding) and can seek LEP approval or support.
- Similarly, Growing Places Fund monies have been given to LEPs to disburse and there is an opportunity to access these.
- As LEPs are still very much in their infancy there continues to be good opportunities to influence how they mature.
- The HotSWs' economic geography is based around Plymouth as a major urban centre. Without a city of this size (Plymouth is just under double the size of the next largest HotSW urban conurbation, Torbay), the area is predominantly rural. Rural areas have been shown to have less coherence in LEP terms as without a larger defined centre LEPs can struggle to galvanise around issues. Plymouth enables the LEP to engage in initiatives (e.g. City Deal conversations would not have taken place had Plymouth not been part of the HotSW LEP). Government is requiring City Deals to be developed in conjunction with their respective LEPs across functional economic geographies.
- There is no City Council proposal to not be involved in the LEP. This is because there is seen to be no merit in Plymouth being the only city/area in England not within a LEP. Although when LEPs were established it was not a statutory duty to be part of a LEP, Government guidance did make it clear that upper tier authorities (but not districts) should be integral components of a LEP. LEPs have taken on increased significance and responsibilities. If Plymouth was not 'at the table' it would still need to interact with the HotSW LEP, but not be privy to discussions or influence directly.
- There is some concern however that the HotSW LEP has not used Plymouth and urban opportunities effectively. Plymouth is a major centre and an important city nationally. The LEP has not always capitalised as much as it could do on its status and the many local initiatives in the Plymouth area.
- Increasing the tasks and roles given to LEPs by Government will increasingly become a challenge to LEPs such as HotSW which have to date seen only moderate amounts of capacity funding. This is likely to mean that the LEP will continue to seek local council support, both in terms of money, officer time and in-kind support.

Conclusion

The LEPs have had, and are likely to continue to have, a strong influence on Government disbursement of funding, whether it be through direct provision of funding or in influencing who will receive funding after gaining LEP endorsement. Plymouth has so far had mixed success in receiving monies from the HotSW LEP.

There is merit in Plymouth City Council working with the Local Enterprise Partnership. This allows Plymouth to gain access to information it would not otherwise receive outside of the LEP structure (e.g. consultations etc.), and importantly, funding opportunities. Whilst not precluded from the latter it could potentially be more difficult if Plymouth was not within the LEP structure. Not being part of a LEP may also mean that making the case for Plymouth's causes, such as City Deal and other such initiatives, would need to progress on their own. Government has been very clear that such initiatives need LEP and neighbouring authorities buy-in and support.

Through councillor membership of the LEP Board and officer membership of the LEP Executive, the City Council should continue to press the HotSW LEP on how it can support and make the case for growth in our economy but equally work with the LEP in providing an effective single voice on matters of strategic importance across the sub-region.

Appendix I

PLYMOUTH CITY COUNCIL

Subject: Heart of the South West Local Enterprise Partnership
Committee: Growth and Prosperity Overview and Scrutiny Panel
Date: 19th September 2012
Cabinet Member: Councillor Evans
CMT Member: Anthony Payne, Director of Place
Authors: Christopher Grace, Head of Economic Development / David
Lea, Economic Development Apprentice
Contact: Telephone: 01752 304151
Email: Christopher.grace@plymouth.gov.uk

Ref:

Key Decision: No

Part:

Purpose of the report:

To provide the Growth and Prosperity Overview and Scrutiny Panel with an overview of the Heart of the South West Local Enterprise Partnership (HotSW LEP). This report covers why the HotSW LEP exists, how it is currently operating, the relationship between the HotSW LEP and Plymouth City Council and the impact that the HotSW LEP has had on Plymouth and the surrounding area.

Corporate Plan 2012 – 2015:

Delivering Growth - The LEP is intended to be a key partnership for the delivery of economic growth across localities and wider geographic areas.

Raising Aspirations - The LEPs Business Plan aims to enhance economic prosperity across wider sections of local communities through the prioritisation of initiatives which create jobs in a number of key sectors.

Providing value for communities - Potentially the LEP can be successful in securing finance for economic development initiatives which either match or alleviate financial contributions at the local level.

**Implications for Medium Term Financial Plan and Resource Implications:
Including finance, human, IT and land**

The LEP has made a request for a £20,000 core funding contribution and there is likely to be significant on-going calls on the time of officers and potentially of the Leader through his involvement in the LEP Board.

Other Implications: e.g. Child Poverty, Community Safety, Health and Safety, Risk Management and Equality, Diversity and Community Cohesion:

The activities of the LEP primarily have economic implications but there is the potential for social and environmental benefit depending upon the nature of initiatives that the LEP decides to pursue in due course.

Recommendations & Reasons for recommended action:

To decide whether to establish a Task and Finish group to look further at the activities of the HotSW LEP in order to come to a view as to how well it is serving Plymouth, the wider HotSW area and whether the City Council can, or should,

further develop its commitment to the Partnership.

Alternative options considered and reasons for recommended action:

1. An alternative option would be to continue to participate within the LEP without evaluating its impact on Plymouth
2. A second alternative option would be to withdraw from being an active participant in the LEP without evaluating its impact on Plymouth, but that would carry significant risk of Plymouth being perceived as not willing to work proactively with the LEP and indirectly with Government in trying to

achieve economic growth. It would also carry a significant risk of not being able to bid into future funding regimes

Background papers:

Heart of the South West as at Appendix I

Sign off:

Fin		Leg		HR		Corp Prop		IT		Strat Proc	
Originating SMT Member Anthony Payne											
Have you consulted the Cabinet Member(s) named on the report? Yes – comments pending											

1.0 Introduction

1.1 The purpose of this report is to provide the Growth and Prosperity Overview and Scrutiny Panel with an overview of the Heart of the South West Local Enterprise Partnership (HotSW LEP). This report covers why the HotSW LEP exists, how it is currently operating, the relationship between the HotSW LEP and Plymouth City Council and the impact that the HotSW LEP has had on Plymouth and the surrounding area.

2.0 What are Local Enterprise Partnerships?

2.1 The Government announced in the June 2010 UK budget that Local Enterprise Partnerships (LEPs) would come in to being in lieu of the abolished of Regional Development Agencies (RDA). LEPs were established to drive forward economic development across economic geographies which in theory at least have similar characteristics and/or barriers to economic growth. LEPs, unlike RDA's, do not receive core funding from central Government and are required to source their own funding in order to perform operations and undertake activities.

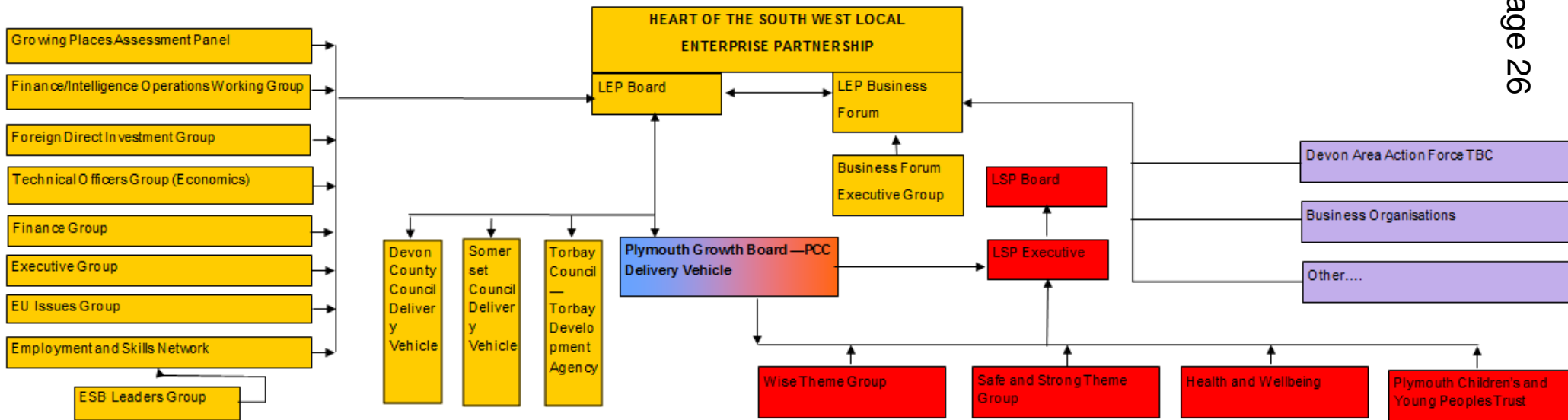
2.2 LEP's are private sector led entities that comprise a partnership of business persons and upper tier local authorities. Many LEPs have also chosen to include higher and further education in their Boards. The Coalition Government decreed that LEPs would be private sector led in the belief that the private sector will be pivotal in unlocking the growth potential of any area as the public sector contracts.

- 2.3 The primary remit of LEPs was defined by the Government as providing a strategic vision for unlocking the growth potential of an area through creating the conditions necessary for the private sector to grow. It envisaged a particular emphasis on more start-up businesses, the expansion of existing businesses and leveraging in inward investment to the area. LEPs are, however, increasingly being used to deliver initiatives and programmes at a local level as well as providing a channel of communication from Central Government to local areas. This expectation is occurring whilst still receiving no substantial funding from Government. This is particularly challenging for LEPs that were created 'from scratch' and did not have the benefit of historic resources transferred from bodies such as development companies, which were often found in cities in the midlands and the north especially.
- 2.4 Each of the 39 LEPs across England is different. The most obvious difference between LEPs is their geographical make up. Some are largely rural, some are very urban based around one city, some cover prosperous and deprived areas, some are very mixed in their economic characteristics. Lack of prescription by the Government was meant to achieve innovation and the ability to form economic partnerships which met the needs of economic geographies; in reality too many LEPs have become a hybrid of interests which are not based around natural economic geographies. Unfortunately many, although not all, LEPs have had to spend significant time trying to embed the nature of the partnership rather than being able to focus from the start on natural priorities and opportunities to achieve economic growth. Some LEPs are very well resourced and others (including HotSW) are not. This impacts negatively in some parts of the country on the way in which LEPs are able to function towards the goal of creating the right environment for the private sector to grow.

3.0 The Heart of the South West Local Enterprise Partnership

- 3.1 The HotSW LEP was established informally in March 2011 and covers an area of 10,158 square kilometres across the local authority areas of Devon, Plymouth, Somerset and Torbay. It is one of the largest LEPs in terms of geographical size that was given approval to go ahead. The economic output of the area covered by the HotSW LEP is estimated at being £25billion per year and the population of the area is 1.6million which makes it a substantial contributor to the UK economy. The HotSW LEP comprises a number of urban economic hubs which are vital in driving the economy of the wider area forward with Plymouth being by far the largest of these. The HotSW LEP also covers a large rural area. This creates challenges in trying to define the best way for the LEP to boost its area's economy as a whole.

Fig.1 Heart of the South West Local Enterprise Partnership structure and how it fits with local delivery vehicles.



3.2 The HotSW LEP's structure is shown below in Fig. 1. It has a Board and Business Forum, the latter made up of businesses from across the area, in order to widen its influence. The Board is supported by a number of specialist sub-groups. In order to have local influence each of the upper tier LAs has an identified body (in the case of Plymouth this is the Plymouth Growth Board) which allows for information to flow to and from the LEP to the local areas; this relationship is still to be fully established.

3.3 The HotSW Board is made up as follows;

Eight Private sector representatives:

- Nicholas Ames, Managing Director, Supacat Ltd
- Simon Barker, Director of Strategy and Alliances UK Government Business, Augusta Westland
- Frances Brennan, SW Regional Director, Working Links (Vice - Chair)
- Adam Chambers, Chief Executive Officer, Peninsula Enterprise
- Nick Engert, Consultant to Clarke Willmott LLP
- Tim Jones, Chartered Surveyor / Commercial Property Developer (Chair)
- Vaughan Lindsay, Chief Executive, Dartington Hall Trust
- Dr Stephen Bird, Operations Director, South West Water

Four upper tier local authority representatives:

- Councillor Tudor Evans, Leader of Plymouth City Council
- Councillor William Mumford, Cabinet Member for Economy, Enterprise and Employment, Devon County Council
- Councillor David Hall, Cabinet Member for Strategic Planning and Economic Development, Somerset County Council
- Gordon Oliver, Mayor and Leader of Torbay Council

Two higher education representatives:

- Professor Wendy Purcell, Vice-Chancellor, University of Plymouth
- David Allen, Registrar and Deputy Chief Executive, University of Exeter

One further education representative:

- Rachel Davies, Principal, Somerset College

The Board is tasked with making the strategic and formal decisions for the HotSW LEP, although formal governance arrangements for the LEP remain under discussion and review. Members of the Board were selected on the basis of an application and interview.

- 3.4 The HotSW LEP Business Plan (see Appendix I) was adopted in April 2012 and outlines the vision as being, “to create more sustainable jobs by supporting and promoting our enterprises and capitalising upon the unique opportunities existing in the Heart of the South West”. Three broad themes have been identified that the HotSW LEP seeks to work toward in order to improve the development of the area, namely around job creation, raising productivity levels and increasing earnings. In order to achieve this, the activities of the HotSW LEP fall into four objectives:
- i. Driving productivity and enterprise
 - ii. Attracting new business and investment
 - iii. Maximising employment opportunities
 - iv. Promoting infrastructure to connect with markets
- 3.5 Alongside these there will be a particular focus on innovation, manufacturing, the green economy, rural productivity, tourism, nuclear and marine as a way of driving forward the HotSW economy. For each of these objectives a number of activities and initiatives have been identified to drive forward delivery of the objectives as outlined in the Business Plan. Targets for measuring the success or otherwise are also outlined.
- 3.6 The Business Plan also seeks to set out milestones by which activities are completed over the period to early 2014.
- 3.7 As there is no core funding available to LEPs from Government, the HotSW LEP applied to and was successful in securing £170k in start-up funding and £43k in capacity funding from Government when this became available on a temporary basis. This money has allowed the HotSW LEP to perform a number of activities that were vital in establishing a functioning partnership and to further increase the HotSW LEPs understanding of the current economic climate of the area. This has also allowed the HotSW LEP to develop and produce its business plan.
- 3.8 The HotSW LEP jointly with Devon and Somerset County Councils was able to secure a potential £31,320,000 through the Broadband Delivery UK programme to ensure that 90% of the rural area has access to and was covered by superfast

broadband. Superfast broadband is seen as being extremely important to the businesses within the HotSW area due to the lack of transport infrastructure within the area.

- 3.9 By the summer of 2012 the LEP had reached a position whereby potentially it was going to run out of cash-flow. Endeavours are being undertaken, somewhat belatedly, by the LEP to provide itself with a firmer financial footing by including administrative costs within any funding bids and using any funding creatively. Since its beginning, there have been two calls for funding from the Local Authority partners, Plymouth City Council provided the LEP with an initial £10,000 contribution to aid in the initial start-up and has recently been asked to provide a further £20,000 to the LEP for running costs. The latter amount has not yet been paid as the Leader wishes to establish on what basis this would be in the interests of the Council and its residents.
- 3.10 In January 2012, the Partnership signed an agreement with UK Trade & Investment (UKTI), making it the official body responsible for coordinating foreign direct investment. HotSW works closely with UKTI to promote the area to potential overseas investors. This should ensure enquiries are sent to the LEP and partners are made aware. To date, Plymouth has seen no uplift in the number of enquiries coming through this route.
- 3.11 A £21.5 million Growing Places Fund was awarded to the LEP in February 2012 to unlock stalled development projects throughout the area. The Fund is designed to enable distribution of loans to capital projects and developments that have already secured planning permission and are ready to commence, but have been postponed for financial reasons. The Government's intention was and is that this Fund should be handled in a speedy, non-bureaucratic way. A number of Plymouth projects are still awaiting LEP decisions on applications in to the Growing Places Fund and accordingly the city has not benefitted from it to date.
- 3.12 The LEP was successful in becoming one of five national pilots for the Rural Growth Network initiative, spearheading a national drive to encourage economic growth and enterprise in rural areas with an award of £2.9m. This initiative does not apply to urban areas such as Plymouth.
- 3.13 The HotSW LEP has also had a number of unsuccessful bids for initiatives and funding. In 2011 LEPs were invited to develop applications to establish Enterprise Zones. The HotSW put forward two applications to Government, one identifying areas in Plymouth as possible sites worthy of Enterprise Zone status and one that focused on sites primarily in Somerset but also in some parts of Devon. Neither of the applications was successful. Most LEP areas submitted single bid into the

Government. The HotSW also failed in its own bid for RGF Round 3 monies, the intended use of which was to supply grants / loans to projects to encourage and lever in private sector funding to help to unblock projects that would create jobs and positively impact on the economy of the area. The LEP would have been able to provide such grants to smaller schemes unable of applying to RGF on their own because of the substantial bidding threshold set by the RGF.

4.0 The HotSW LEP and Plymouth

- 4.1 Plymouth City Council (PCC) alongside the other upper tier councils was an active participant in the formation and initial start-up activities of the HotSW LEP, helping to design and write the proposal for the initial approval by Government for the LEP to be formed. PCC has also provided continuing support to the HotSW LEPs through officer membership on many of the groups that have subsequently been set up to aid the functioning of the LEP. The Council's Leader, Councillor Tudor Evans, sits on the Board and the Head of Economic Development is a member of the Executive Group and newly formed Finance and Resources group. A number of other members of the economic development team also occupy positions on various sub groups of the Board including the Technical Officers Group, which is focused on the Economics of the area. This commitment adds up to a significant impact on Member and officers' time but is considered necessary in order to try to ensure that a Plymouth message is considered by the LEP. The LEP currently has an Interim Chief Executive and an Interim Executive Assistant and no other staff. Proposals are currently being worked up for the potential appointment of a Chief Executive and support officer. It is therefore highly likely that the LEP will continue to rely heavily on councils, universities and other organisations and individuals to carry out its business, due to the paucity of its staffing numbers.
- 4.2 The HotSW LEP has recently indicated support for PCC regarding exploration of a potential City Deal with Government. The HotSW LEP also helped in lobbying activities aimed at getting improved rail connectivity between Plymouth and London. Using its communication channels to Government the LEP has also provided support for a number of Regional Growth Fund bids that were developed by businesses located in and around Plymouth. These bring investment and potential new jobs in to the city.
- 4.3 Although the HotSW LEP has provided support through lobbying activities to certain projects that were initiated by Plymouth, it has not targeted any of its resource or initiatives specifically at Plymouth to date.

5.0 Conclusions

- 5.1 LEPs are very different entities from RDA's; they lack the resource that RDAs had both in terms of funding and capacity. LEPs are private sector led partnerships that cover often quite diverse geographies.
- 5.2 LEPs are seen by Government to be key drivers for the growth agenda despite not receiving funding. The lack of funding creates significant problems for LEPs, such as HotSW, to overcome before implementing strategic decisions that are meant to have a positive impact on the economy of the area. The remit for LEPs is ever increasing without commensurate resources.
- 5.3 There is no clear way in which the HotSW LEP can continue to function and sustain itself in its current format without a substantial amount of support from the local authorities (and others), both in terms of financial and human resources. A group has been set up to address this issue but this is not an issue that is faced solely by the HotSW LEP. The Government must decide whether LEP's have had the impact they hoped for. Certainly in Plymouth, there is to date no evidence that a LEP is more effective than a Regional Development Agency.
- 5.4 Plymouth City Council will continue to engage with the HotSW LEP where it is clear that there is a benefit for Plymouth, Currently this benefit is primarily shown through lobbying support to projects that Plymouth intends to implement and push for of its own accord; the LEP's support is nevertheless very much welcomed and appreciated.
- 5.5 The Panel may wish to consider as a result of this report whether it wishes to establish a Task and Finish group to look further at the activities of the HotSW LEP in order to come to a view as to how well it is serving Plymouth, the wider HotSW area and whether the City Council can, or should, further develop its commitment to the Partnership.

Heart of the South West Local Enterprise Partnership

Enabling Growth and Prosperity

Business Plan

HEART OF THE SOUTH WEST

Enabling Growth and Prosperity in the Heart of the South West

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- [Annex A: LEP Roles and Responsibilities](#) 16

Executive Summary

This business plan is designed to guide the activities of the Heart of the South West LEP over the next 3 years. It provides a framework to inform activity as well as details of how the LEP is structured and will operate on a day to day basis. The business plan has been developed by the LEP Board.

The Role of the LEP

The LEP is a strategically focused organisation, which draws extensively on the resources, energy and commitment of its partners. Our primary organisational objective is to lead and influence outcomes for the Heart of the South West economy to improve economic growth and job creation. Whilst we are not a delivery body, we will work with those who are and align funding to secure added value. Our roles are to:

Champion Priorities: Identify the important challenges and opportunities facing our economy, set out priorities for economic growth and prosperity and promote these priorities to businesses, policy makers and investors.

Secure Investment: Influence investors to support our objectives and help advance our priority initiatives to achieve growth.

Lead and Co-ordinate: Bring partners together to align their activities, policies and investments with our vision and objectives. This will allow us to draw on our existing strengths and distinctiveness and give critical mass.

Share Insight: Ensure intelligence from and perspectives of our partners are embedded in policy and investment decision-making.

Communicating with Key Audiences

There are a significant number of organisations that play a part in the economic growth of our economy. The LEP Board and partners will engage with key stakeholders and be inclusive and open in all communications. There are four key audiences with which we will develop strong and formal relationships:

- **Businesses:** Without the active involvement and support of the HotSW business community, the LEP cannot achieve its aims and objectives. We are committed to providing fast, effective communication for our businesses and social enterprises, whatever their size. Formally, through the Business Forum and informally, through open dialogue with the HotSW Executive Group we aim to become a viable sounding board for those who create economic growth.

Enabling Growth and Prosperity in the Heart of the South West

Central Government: Building upon our extensive access to policy makers, we will represent the needs of our economic community. We will lobby Government for improved infrastructure and investment in order to support our objectives and those of our partners.

Local Government: We recognise the importance of our relationship with our local authority partners. They play a fundamental role in ensuring that the objectives outlined in this plan turn into actions and deliver results. We also recognise that our LEP can support greater collaboration and efficiency, giving greater impact.

Investors: We will be the key interface with potential investors and funders, working actively with others to promote our area locally, nationally and globally. With appropriate partners, we will support businesses in securing increased investment, enabling them to grow.

Our Vision for the Heart of the South West

Vision

*To create more **sustainable** jobs by supporting and promoting our enterprises and capitalising upon the unique opportunities existing in the Heart of the South West.*

We will achieve our vision and goals in partnership with the business community, investors and the public sector. We will commit our energy and influence to four strategic priorities:

Drive Productivity and Enterprise: By stimulating greater innovation and creating an economic environment, we will support the competitiveness of businesses and social enterprises. This will enable them to make better use of their knowledge assets in order to drive forward an enterprise culture and exploitation of new communication technologies. We believe this will provide the best possible platform to encourage new business growth and improve productivity.

Attract New Business and Investment: By supporting businesses to compete both within the South West and outside in the wider global economy, we will help our businesses exploit opportunities to extend their customer and supply base. We will also work with partners to encourage new collaborations and develop exporting opportunities. Finally, we will raise the profile of our area for inward investment and secure additional funding.

Maximise Employment Opportunities: By ensuring that people living in HotSW areas acquire, maintain and enhance the skills and aspirations needed to secure fulfilling, long-term employment. We will work to stimulate employment growth and encourage the retention of relevant skills within an ageing workforce, while taking advantage of graduate opportunities.

Enabling Growth and Prosperity in the Heart of the South West

Promote Infrastructure to Connect with Markets: By making the case for critical infrastructure which will allow South West businesses to access opportunities and compete effectively.

Vision and Objectives



Focus

We will support economic prosperity for all our communities and business sectors, taking advantage of growth opportunities to drive productivity and increase average wages. By creating the right economic conditions for growth for our indigenous businesses, we will also attract new investment to the area creating a more diverse economic base and increasing private sector jobs.

When faced with competing priorities, we will support those that will achieve the most in terms of delivering our vision.

How the HotSW LEP will operate

Enabling Growth and Prosperity in the Heart of the South West

The HotSW LEP's greatest asset will be our ability to exercise influence over investors, delivery organisations and policy makers. The outcomes of this influence will be the best measure of our success.

The LEP will remain strategically focused and our work will be guided by a set of core operating principles:

Led by the Private Sector: The LEP is a broad partnership committed to articulating the economic growth opportunities and challenges faced by business and social enterprises.

Dedicated to a strategic and balanced economic growth plan: We will concentrate efforts on developing an overarching economic policy with our partners. We will be responsive to emergent opportunities, but will concentrate on our four strategic objectives, only supporting those that relate to the long-term growth in jobs and prosperity and joint locally-focussed initiatives.

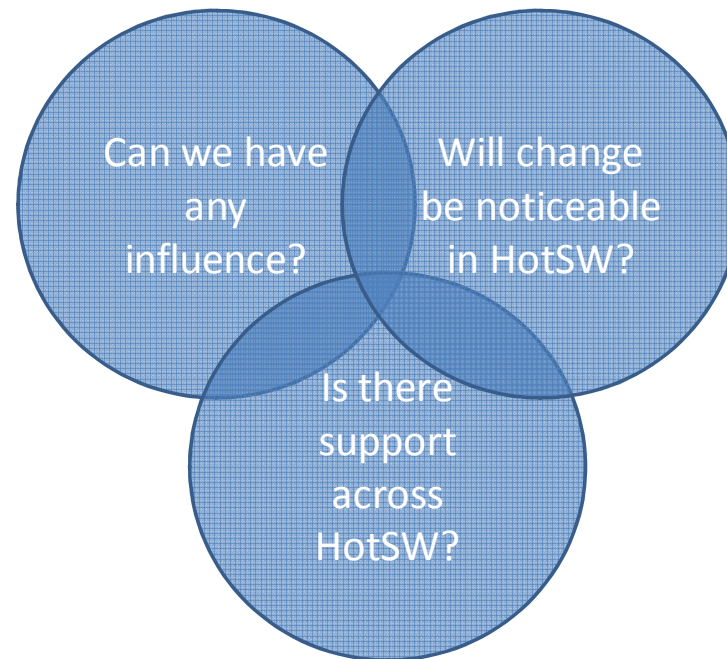
Partnership Working: We will work to influence stakeholders while remaining open and responsive to the business leaders, grassroots micro businesses and social enterprises that drive the majority of business activity within the LEP. Maintaining dialogue and sharing resources with appropriate organisations, neighbouring LEPS and other external partners will be a fundamental part of our work. We will use the insights, capacity and energy of our partner organisations where we can and only build our own in-house team where no alternative exists.

Influencing Funding: Rather than pursue funding sources on an *ad hoc* basis, we will influence funders to respond to our needs and objectives by developing and maintaining appropriate relationships at local, national and European levels.

Shaping Policy Development: Maintaining, building and influencing dialogue at all levels will ensure that our influence has the greatest impact and reaches the most appropriate stakeholders.

How we make decisions

The LEP has limited resources and needs to make tough choices about where to invest its influence, time and energies. Three test questions have been applied to determine our priorities. These will also form an important part of the board's ongoing decisions making process:



Objectives, Opportunities and Initiatives

Objective: Drive Productivity and Enterprise

We have a skills profile that is geographically variable, with some areas (such as Bideford and Torquay) having very low levels and others (such as Plymouth) particularly high;

Enabling Growth and Prosperity in the Heart of the South West

There are specific issues in relation to the skills of younger people, masked in statistics by our relative high qualification levels generally,

We have two world class Universities producing high quality graduates but low levels of graduate retention in the local labour market;

We are acknowledged as national leaders in the development and support of Social Enterprise

There is a strong network of local FE colleges with clear links to local sectoral strengths (such as the nuclear skills academy, University Technical College, land based colleges etc).

Evidence suggests lower levels of apprenticeships available in our rural areas

The LEP will create the conditions to ensure that businesses with exciting and innovative ideas, particularly micro businesses and social enterprises, are given the best opportunity to succeed. It will seek to promote employment, create wealth and stimulate growth.

Opportunity 1: Increasing Productivity and Competitiveness

The LEP has a key role in creating a competitive and productive environment to stimulate business creation and growth, by encouraging and identifying opportunities for enterprise and innovation and supporting local purchasing.

Initiative: Encourage the development of targeted support for local businesses to participate in supply chain opportunities and inter-trading across the area. This will stimulate an environment where wealth is retained within the local economy and will ultimately support job creation.

Opportunity 2: Stimulating Innovation

Support the creation of collaborative networks driving innovation; these will encompass universities, further education colleges and service providers and will specifically encourage entrepreneurs. Concepts of collaboration are central to our enterprise and innovation vision for the Heart of the South West.

Enabling Growth and Prosperity in the Heart of the South West

Initiative: In conjunction with the Business Forum, we will encourage the development of 'Innovation Platforms' to support local businesses with growth potential. With our partners, we will seek to bring capitalise the existing range of innovation support services, making them more accessible and giving critical mass.

Opportunity 3: Securing Business Investment

Lack of investment was identified as a key barrier to growth by nearly a third of respondents to our business survey. We will work with our other partners to improve access to finance for businesses, from start-up companies to expanding enterprises, supporting those with growth potential in particular, building on successful initiatives and extending these across the area.

Initiative: We want the HotSW area to be one where no good business idea fails due to lack of support or finance. We will develop a coherent infrastructure that connects early and later stage ventures with the right sources of funding, including loans, grants, venture capital and business support. We will use our influence to drive up both the volume and value of business transactions and to help to secure a dedicated equity, seed fund and micro-finance fund for the area.

Objective: Attract New Business and Investment

Around two thirds of our businesses do not currently export, and for those that do, values tend to be low (only a fifth of exporting businesses saw export values over £200k in 2010).

We have excellent academic links with partners in some of the fastest growing global economies: we should capitalise on those.

Our high quality environment is a principal driver of inward investment, but the expertise and skills of our labour force and wider business conditions are less recognised.

We have benefited from significant European investment.

In partnership with UK Trade and Investment (UKTI), we will reach out to new markets and explore new opportunities. We will widen our horizons, forging new partnerships whilst also promoting the Heart of the South West as a place to do business; stimulating inward investment and business relocation.

Enabling Growth and Prosperity in the Heart of the South West

Opportunity 1: Increase both the numbers of businesses exporting and the value of exports

Commit to ensuring all businesses that want to export should be able to do so.

Initiative: Facilitate a programme of activity to promote export opportunities focused on supporting SMEs that have the potential to export but are not currently doing so. This would include researching options to develop international supply chains.

Opportunities 2: Stimulate inward investment

Address directly any negative perceptions of our area as a place to do business and invest. Build upon high profile recent successes to showcase the HotSW area to potential investors.

Initiative: Take a proactive role in supporting inward investment and marketing, working with local authorities and UKTI to ensure that consistent messages are promoted. We will welcome new investors and liaise with interested companies, communicating the needs of potential investor companies to planning authorities.

Opportunity 3: Secure European Funds

Ensure that the business and structural economic needs of the HotSW LEP are recognised and reflected in future EU fund allocations and focus.

Initiative: Champion the case for additional funds with EU and central government, particularly where this supports key locations as centres of excellence.

Opportunity 4: Capitalise upon being a Gateway Location

Ensure that we capitalise upon our direct and indirect gateways into international markets.

Initiative: Support the expansion of transport hubs and marine assets to create a wide range of new commercial opportunities such as access to international ports and recognition of marine energy assets. We will also build our IT capacity to access world markets and enhance our international tourism opportunities.

Objective: Maximise Employment Opportunities

We have a diverse geographical area with a range of different workforces, skills challenges and opportunities (some areas have very low levels skills and others significantly higher level skills).

There are specific issues in relation to the skills of younger people, masked in statistics by our relatively high qualification levels.

We have two world class universities but low levels of graduate retention in the local labour market.

There is a strong network of local further education colleges with clear links to local strengths in specific sectors.

We are acknowledged as national leaders in the development and support of Social Enterprises.

The demographics of the region include an ageing profile, which we should capitalise on

One of the key drivers of innovation and business growth is the presence of a workforce with the relevant skills that businesses need to innovate and grow, in order to be competitive in a global economy.

Opportunity 1: Develop a high quality workforce to meet business needs

Enabling Growth and Prosperity in the Heart of the South West

Whilst the immediate response to the recession was to focus on need, supporting economic rebalancing requires that we now focus on opportunities. Evidence suggests that some businesses are having difficulties recruiting, even at a time when unemployment is increasing. We will need to support and develop quality employment opportunities for our young people to help businesses benefit from their talents, as well as retaining existing employees.

Initiative: Within the wider business forum, we will facilitate dialogue to create a broad, linked set of career development initiatives. These should include apprenticeships, graduate retention projects and work placements. We will also encourage local businesses to offer both short-term work tasters and long-term work placements to schools, recent graduates and the unemployed. Additionally, we want to inspire people to set up their own enterprises and social enterprises in response to opportunities or needs in their communities.

Opportunity 2: Increase the availability and take up of apprenticeships

An apprenticeship can harness talent while also ensuring an employer's workforce meets the growth needs of the business. It can provide a more appropriate route to employment for many young people than staying in formal education. Evidence suggests that young people in rural areas find it more difficult to find apprenticeships and have to follow more typical educational routes.

Initiative: Facilitate the engagement of appropriate partners and policy makers to enable businesses within our key sectors to share apprentices and support raising the resource to maintain this.

Opportunity 3: Instil a culture of enterprise, life-long learning and career progression across all business sectors

The best businesses invest in their employees, ensuring that they develop a skilled workforce that meets their growth needs. It is important, therefore, that our skills providers work closely with our businesses to secure continuous professional development (CPD). We also have a key role in ensuring that the skills and experience of successful entrepreneurs are drawn upon to benefit those with aspirations to start or grow their own business.

Initiative: Establish a panel of HotSW Business Mentors to support local people in their career development as well as guiding new businesses and social enterprises.

Objective: Promote Infrastructure to Connect with Markets



Enabling Growth and Prosperity in the Heart of the South West

We have variable levels of connectivity to international and national markets: the M5 corridor is well connected, but further west and south, lengthy and unreliable travel times are barriers to growth and investment.

Having supported partners to secure access to over £30 million of Broadband Delivery UK (BDUK) investment to upgrade broadband connectivity to at least 85% of premises, the next stage will be to address the remaining 10 - 15% and maximise take up amongst businesses to increase productivity.

There are a number of acknowledged constraints on development of employment land, particularly linked with protected landscape and environmental designations.

One of the key barriers to business growth is the relative distance to major economic centres and markets. Whilst parts of the HotSW area have good transport links, many are less well connected.

Opportunity 1: Address existing and future constraints on business growth

Physical connectivity is a crucial priority for the HotSW. This requires a long term approach and commitment to working with Government to secure improved transport connections.

Initiative: Emphasise the need for ongoing public and private investment to improve connections into and within our area while giving specific focus to locations where current connectivity is impacting on productivity and competitiveness.

Opportunity 2: Maximise the opportunity and benefit that BDUK investment in superfast broadband infrastructure brings

Encourage ambitious aspirations for the roll out of future electronic communication technologies for the region.

Enabling Growth and Prosperity in the Heart of the South West

Initiative: Work with and support the rural community of the HotSW to help realise the benefits of superfast broadband and encourage take up.

Opportunity 3: Support the development of a variety of housing options to complement our economic growth

It is crucial that future housing development plays a role in maintaining a stable workforce and is a driver of inward investment. This will help differentiate the HotSW as a location to invest. Social infrastructure and appropriate affordable housing are important community outcomes

Initiative: Work with planners and developers to encourage a joined up approach to future housing development to secure our economic prosperity.

Opportunity 4: Ensure that business growth and enterprise is promoted and supported through the planning system

Whilst we are committed to sustainable economic development and we value the high quality environment that underpins so many of our economic strengths, we also recognise the constraints that the existing planning and regulation framework can place on business growth. Many rural businesses that wish to expand are ultimately forced to relocate, meaning that some locations miss out on the benefits that growing businesses can bring.

Initiative: Ensure an integrated approach to economic development, we will work with with local authorities to secure greater business focus within the planning system.

Operational Milestones and Measures of Success

The objectives and initiatives outlined within this plan provide a menu of activities for our board, executive, partners and supporting groups to pursue. This section outlines the milestones that will help us track our progress against them.

These milestones are critical. Crucially, they will remain 'live' on our agenda and progress will be monitored on an on-going basis.

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Early - Mid 2012

- Full sign up to the business plan and agreement of priority initiatives.
- Clear mechanisms established to communicate with businesses (large and micro) and social enterprise communities.
- Delivery network mapped.
- Growing Places Fund - launch and manage fund.
- Research into sector prospects completed.
- Agree mechanism for LEP review of inward investment enquiries.
- Agree specific infrastructure improvements for targeted lobbying.
- Initial dialogue with planning authorities regarding LEP perspective and ambitions regarding planning decisions.

Mid - End 2012

- Completion of brief to support the development of delivery SME export support and home worker network.
- Formal approach to government on agreed infrastructure priorities.
- In conjunction with partners to outline terms of reference for innovation platforms for local delivery.
- Provide an overview of available and future finance sources for LEP.
- Complete development of initial inward investment proposition for key sectors in conjunction with appropriate partners.
- Complete initial scoping of business mentors.

Enabling Growth and Prosperity in the Heart of the South West

Early - Mid 2013

In conjunction with partners, source and secure the funding to deliver SME Export Support Project and Innovation Platform.

Concerted promotion of available finance to HotSW SMEs and social enterprises undertaken.

Pilot of LEP involvement in planning system complete.

Engage Business Mentor programme.

Mid - End 2013

Innovation Platform, SME Export Support Project and Shared Apprenticeship Programme all fully operational through accountable bodies.

New mechanisms to allocate equity finance established.

LEP guidance on planning for growth in HotSW published.

Early - Mid 2014

Formal review of business plan objectives and LEP structures.

Measuring our Success

Our goal is clearly outlined within our vision: we want to create more sustainable jobs. To do this we know that there are a number of different areas where we will need to influence and bring about change. As such we will track our performance in the following areas:

- Our aim in the period of this business plan is to exceed national averages on employment rates (0.4 pp difference).
- Business formation (0.9 pp difference).
- GVA per employee (£13,000 difference).

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This will give us the platform to secure sustainable growth in the longer term.

We recognise that many of these indicators are either infrequently published or difficult to measure. With this in mind, we have allocated a research budget to collect intelligence. We will also compile anecdotal evidence to demonstrate the positive evolution of the HotSW economy.

Refreshing our Perspectives

As we succeed in capitalising on the opportunities before us and tackling the challenges ahead, our focus will shift onto new priority initiatives and, in due course, our strategic objectives will need to be reviewed and updated.

To ensure we remain agile and focused on changing circumstances, we are committed to:

Selecting priority initiatives with a two year shelf-life: If we cannot progress the agenda and demonstrate some achievement over that time, the challenge exceeds our remit.

Reviewing progress on priority initiatives annually: Each year we will report to our partners on progress in each of our priority initiatives.

Taking stock of our achievements every two years: At this point, we plan to bring forward new priority initiatives or refresh the focus on existing initiatives.

Revising strategic priorities every three to five years: Over the medium-term, we will review and revise our strategic objectives.

Maintaining a long term view to identify future growth opportunities.

Annex A: LEP Roles and Responsibilities

The four roles we are committed to performing are underpinned by a series of tasks that partners and stakeholders can expect us to deliver.

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A: Guide Priorities

1. Agree long-term strategic vision and priorities for HOTSW economy
2. Promote and share strategic priorities with partners
3. Identify opportunities to align partner priorities to HOTSW

B: Share Insight

1. Secure data, insight and intelligence
2. Analyse performance against strategic priorities
3. Disseminate insight to partners on economic challenges and opportunities

C: Secure Investment

1. Promote HOTSW strategic opportunities to investors
2. Prioritise competing local investments where LEP influence is required
3. Coordination of national and regional funding

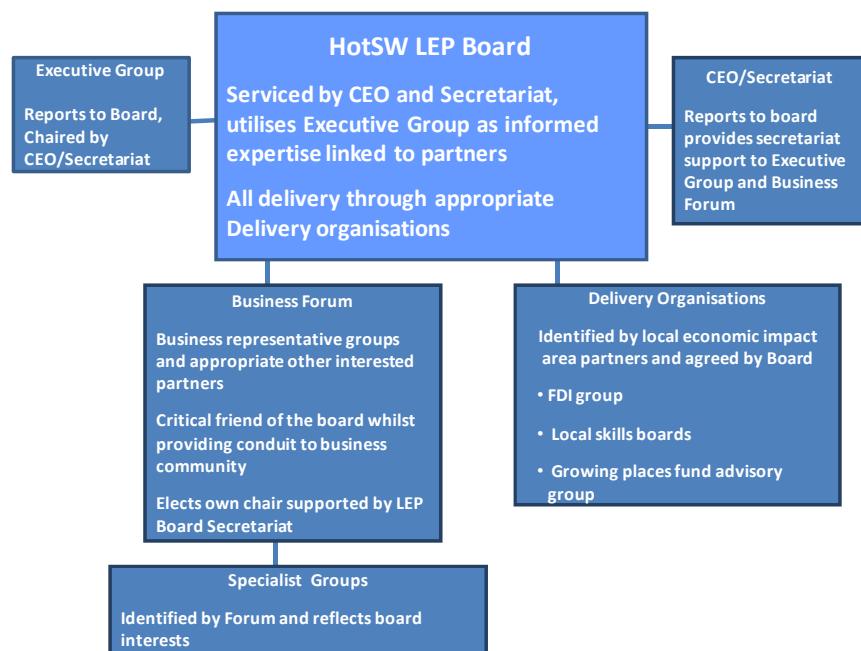
D: Lead & Co-ordinate

1. Encourage local public bodies to set policy, undertake statutory roles and deliver services in line with strategic priorities
2. Facilitate joint action among public and private partners

HotSW Organisational Structure

To perform these roles we have agreed a partnership structure which will allow the board to remain independent, impartial and flexible. At the same time, the board will also support regular two-way dialogue with our most important partners: businesses and local authorities.

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The role of each element of the LEP partnership is outlined in more detail below:

HotSW LEP Board

The Board is the most senior decision-making authority within the HotSW LEP and will ensure good governance and clear decision making. It will take responsibility for setting strategic priorities for the economy and the LEP and will oversee progress against objectives.

The Board will provide impartial economic leadership, free from political and local geographical bias, focusing exclusively on the needs and objectives of the LEP. In doing this, Board members will be expected to make tough strategic choices between competing opportunities and challenges.

The members of the Board will represent the LEP within and beyond the HotSW and will be responsible for cultivating positive relationships with partners, acting as representatives and advocates for the area.

Enabling Growth and Prosperity in the Heart of the South West

<i>The Board will have lead responsibility for:</i>
A1: Setting strategic vision and priorities for HotSW economy
B3: Disseminating insight and challenges to partners
C1: Promoting HotSW strategic opportunities to investors
C2: Prioritising local investments
D1: Encouraging local public bodies to operate in line with strategic priorities
<i>Attributes for the success of the Board are:</i>
Private sector-led
Sub-regional focus
Influence in policy and investment circles (public and private)
Productive working relationships with partners
Authoritative
Good governance

The HotSW Team

The small dedicated team of staff working for the LEP support the Board in their decision-making and provide logistical support for partnership working. Senior members of the team work with the Executive Group and Board members to complement their activities.

This team provides a contact point for partners, Government and investors and works closely with the Chair of the Board as the public face of the LEP. The team reports to the Board and has day to day responsibility for managing resources.

<i>The HotSW team will have responsibility for:</i>
A2: Promoting and sharing strategic priorities with partners
A3: Identifying opportunities to align partner priorities to HOTSWS

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- B1: Securing data, insight and intelligence
- B3: Disseminating insight and challenges to partners
- C1: Promote HotSW strategic opportunities to investors
- C2: Prioritising local investments
- C3: Coordinating regional and national funding
- D1: Encouraging local public bodies to operate in line with strategic priorities
- D2: Facilitating joint action among public and private partners
- D3: To coordinate and work with appropriate sector groups e.g Productive Skills for Devon and Somerset, UKTI Inward Investment Group etc

Attributes for the success of the HotSW team are:

- Agile and modest in size
- Able to influence public and private sector
- Credible locally, regionally and nationally
- Trusted and influential in decision-making circles
- Strong research skills and policy knowledge
- Highly effective engagement and promotion skills/resources

The HotSW Executive Group

The Executive Group provides the LEP with the resource and capacity to progress our priority initiatives. It is resourced by partner organisations and its composition will evolve as the agenda shifts and further resources become available.

The Executive Group will develop the detail of the LEPs priority initiatives and provide much of the resource needed to initiate new activities and implement opportunities presented to the LEP.

Enabling Growth and Prosperity in the Heart of the South West

<i>The HotSW Executive Group will have responsibility for:</i>
A3: Identifying opportunities to align partner priorities to HotSW
B1: Securing data, insight and intelligence
B2: Analysing performance against strategic priorities
C2: Prioritising local investments
C3: Coordinating regional and national funding
D1: Encouraging local public bodies to operate in line with strategic priorities
D2: Facilitating joint action among public and private partners
D3: Responsible for working with the accountable bodies to deliver HotSW funding
<i>Attributes for the success of the Executive Group are:</i>
Skills and insight into priority initiatives and policy agenda
Ability to commit time and resource to LEP activities
Seniority to commit to policy change in partner organisations

The Business Forum

This group of business leaders from around the HotSW provides advice to the LEP on our performance. First and foremost, the Business Forum will act as a critical friend. In addition to this, it will provide the Board, Executive Group and HotSW team with insights into current and future challenges and opportunities facing the area's economy.

Over time, the Business Forum will become advocates for and participants in priority initiatives.

<i>The Business Forum will have responsibility for:</i>
A2: Promoting and sharing strategic priorities with partners
B3: Disseminating insight to partners

Enabling Growth and Prosperity in the Heart of the South West

Attributes for the success of the Business Forum are:

Broadly representative of key sectors and locations across the HotSW
Senior decision-makers with oversight of wider issues facing the economy
Commitment to the strategic objective and priority initiatives of the HotSW
LEP

Core Resources

Board: Summary of Resources

The LEP Board is limited to 15 members. This includes eight business representatives, one elected member from each of the four upper tier authorities and three senior staff from the tertiary education sector. The LEP Chair and Deputy Chair are drawn from the private sector.

Business representation on the Board reflects the sector and size distribution of businesses within the LEP area.

HotSW Team: Summary of Resources

The HotSW team is deliberately small with a remit to support the Board and supplement the resources of the Executive Group. The core team of three people work closely together and work flexibly to support each other. The team is led by a chief executive supported by an executive officer and administrative support.

Enabling Growth and Prosperity in the Heart of the South West



The team has budget available for additional support throughout the year for:

Communications: To support engagement work with partners, raise the profile of the LEP and ensure we communicate effectively with stakeholders, specifically around our achievements.

Research: To ensure we understand issues and challenges as they emerge and to develop the intelligence needed to make our case to investors and partners.

Technical Support: To assist with the implementation of new initiatives and to assess the merits of competing investment options.

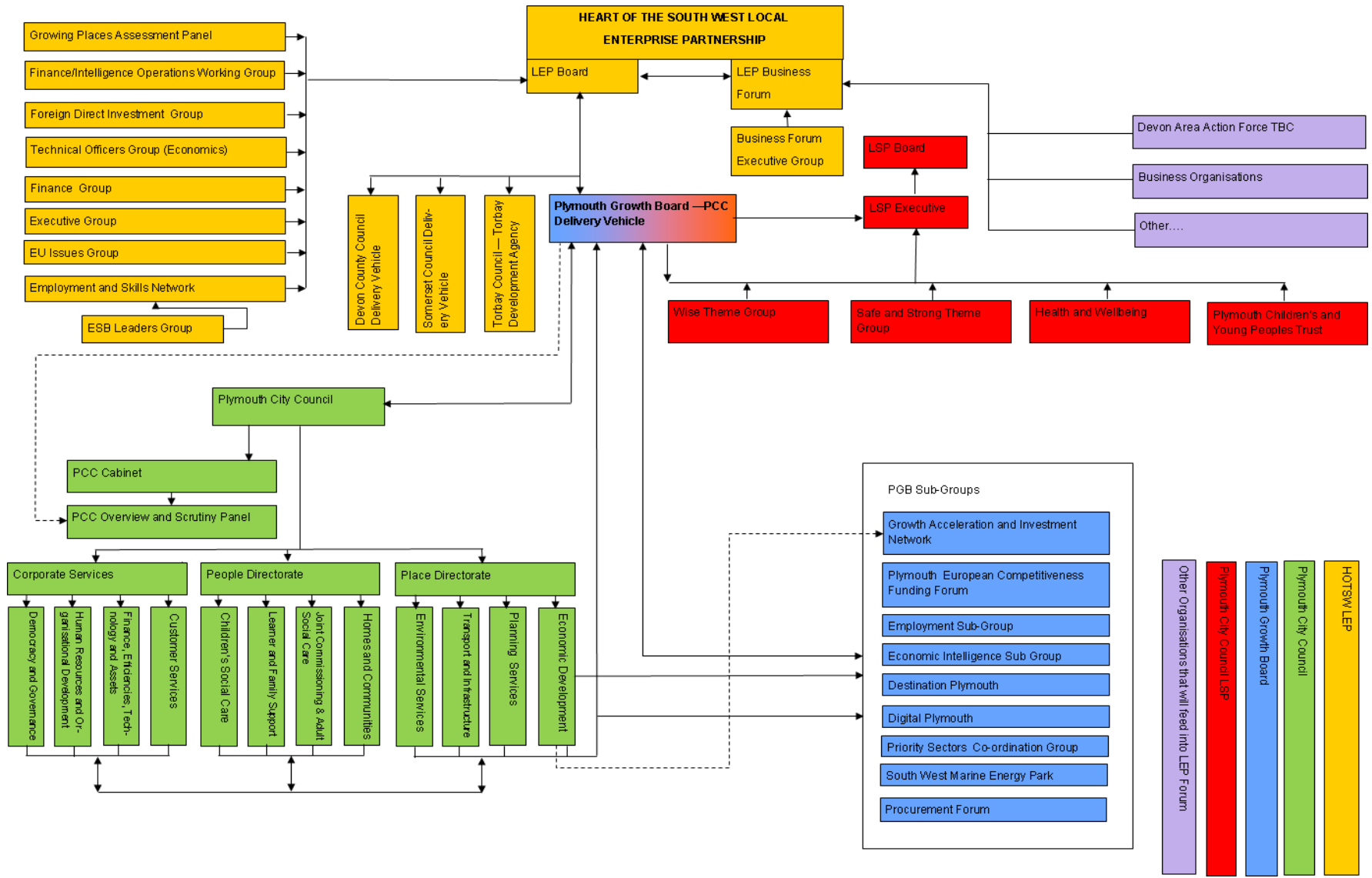
The LEP operates across the HotSW but the team is hosted by partner organisations.

Annual Budget

The annual budget for the operation of HotSW LEP is set out below:

Item	Cost
3 x FTE (CEO, Executive Officer and Admin) including on costs	£165,000
Research (Capacity Fund 2)	£25,000
Technical / Legal Governance	£20,000
Communications (Outsourced)	£25,000
Chair / Board Expenses	£10,000
Business Engagement	£5,000
TOTAL	£250,000

Appendix 3



Enabling Growth and Prosperity in the Heart of the South West

GROWTH AND PROSPERITY OVERVIEW AND SCRUTINY PANEL

21 November 2012



PLYMOUTH
CITY COUNCIL

Youth Unemployment - Update

Following the Cabinet report of 12 July 2012 on Youth Unemployment, four recommendations were agreed and this report describes the actions that have been completed to address them.

As background, the Cabinet report was informed by the Overview and Scrutiny Task and Finish Group, which was established to review the issue of youth unemployment in Plymouth with a cross-party membership drawn from the Growth and Prosperity and Children and Young People's Overview and Scrutiny Panels.

This report describes the actions taken across the four Cabinet recommendations:

I. Citywide Leadership

- (a) There are many groups that meet both internally within Plymouth City Council and externally with Partners regarding the skills or employability agenda. The panel wishes to strongly endorse the leadership role of the Plymouth Growth Board with its Worklessness sub group (recently renamed the Employment Sub Group) and requests that Cabinet asks the Assistant Director for Economic Development to review the membership to ensure it is relevant to youth unemployment, and to reiterate that the primacy on employability matters rests here.

Action Completed:

The Economic Development Department, together with Education, Learning and Families, has completed a review of Council managed groups that consider Youth Unemployment issues and found that duplication of interest and work was indeed occurring. The memberships of these groups has been reviewed and recommendations have been made to add some key people to the Employment Sub Group (formerly the Worklessness Sub Group) to strengthen and add value to this important sub group of the Plymouth Growth Board. A review report is near completion and this will be discussed with the Employment Sub Group prior to implementation for when the Group next meets on 19 December.

- (b) It is further recommended that future scrutiny arrangements include progress reports from the Employment Sub Group and that the scrutiny constitution continues to promote joint panels on this issue.

Action Completed:

This has been noted by the Employment Sub Group and this is its first progress report, along with the information at Appendix I.

- (c) The panel wishes to recommend that a Councillor who is not a Cabinet Member be appointed to perform the role of Champion for Youth Employment in the city and to help ensure that recommendations in this report are delivered.

Action Completed:

Councillor Danny Damarell is now the city's Champion for Youth Employment. Cllr Damerell is a member

of the Employment Sub Group and is consulted on and receives regular updates on its work.

2. Improving support to youth who are unemployed

(a) It is recommended that the Employment Sub Group should ensure improved communication of training and employment opportunities to young people by establishing how employers and agencies such as JobCentrePlus can work more closely together. This should include all organisations and businesses being encouraged, via the Chamber of Commerce, Federation of Small Business and Plymouth Area Business Council to place job and training advertisements with the Job Centre, as well as progressing their usual recruitment procedures. This can be in the form of a signposting notice and does not mean they have to use the Job Centre to undertake their recruitment.

Action Completed:

The Employment Sub Group is a forum where any issues that impact on employment in the city can be discussed. The specific difficulties faced by young people have been discussed here on more than one occasion and the membership does include JobCentrePlus and providers for the Work Programme. The Employment Sub Group continues to encourage employers to advertise job and training opportunities through JobCentrePlus. For example, a call for job applications to the new Money Centre call centre has been supported through a partnership including JobCentrePlus, the City College and the City Council. More generally, any information that may be of use to partners and ultimately the public is shared within the Employment Sub Group and disseminated amongst the partners many networks.

(b) There should be greater engagement between employers and schools to overcome the apparent gap in skills when young people move from education to work. It is recommended that the Employment Sub Group and the Council's internal departments engage with the Schools Forum, Association of School Governors, employers and work programme providers to forge greater working relationships and understanding for the future. It is recommended that an interactive seminar be arranged to be hosted by the Council.

Action Completed:

The Employment Sub Group has recently been strengthened by the inclusion of representatives of the Plymouth Learning Trust and the Plymouth Association of Primary Heads.

The Employment Sub Group has recently held an Employability Workshop which brought 34 people from schools, businesses, training providers and public sector agencies together to raise awareness of activities undertaken by each party and develop ideas on how employers and education providers can ensure that young people are 'job ready' by the time they leave education or training. This workshop established a good foundation to forge better links between the private and education sector. Partners were encouraged to be the driver for their own activities; however the Council will help ensure that other organisations are informed in an effort to increase the level of communication. There are a number of potential suggestions including models relating to International Employability, an idea around an Employability Partnership and the use of social media by the development of a 'linked in' group made up of those who attended the workshop to ensure the passage of information regarding new schemes and initiatives. The Employment Sub Group will continue this important work and develop an agreed action plan.

3. Plymouth City Council Apprenticeship Scheme

(a) Although significant progress has been made in the last year with the numbers of apprenticeship opportunities being offered by Plymouth City Council, there is a need to improve the coordination and governance of the scheme. This should include the HR department looking at increasing the scope of apprenticeships available within the organisation, and the identification of the support that both apprentices and managers require.

Action Completed:

The HR department has significantly expanded its support to departments across the City Council. Streetscene has recently offered a training qualification and two apprentices have recently been appointed by Parks and are due to start work in late November. Several other departments are now taking on new apprentices, mainly for business administration. The current total number of apprentices stands at 53, with a further 9 planned.

(b) It is recommended that the Apprenticeship Co-ordinator post be extended beyond the current twelve month period. This will allow a central point of contact for all apprenticeships within the Council and allow existing development of good practice to continue.

Action Completed:

The Apprenticeship Co-ordinator post is now a permanent post and continues to contribute towards the apprenticeship scheme and the Work Placement scheme that the Council has running with JobCentrePlus.

(c) The panel noted that the apprenticeships offered at the moment are supernumerary to the workforce establishment and do not currently offer permanent employment. It is recommended that the Assistant Director for HR and Organisational Development review this policy in accordance with organisational constraints.

Action Completed:

It should be clarified that apprenticeships are not supernumerary and have never been outside of establishment. Managers are being encouraged to build apprentice positions into their structures rather than turning existing posts into apprenticeships. Further to this, managers are being encouraged to support apprentices to find permanent opportunities where possible upon completion of their apprenticeships.

4. Initiatives

(a) The panel welcomed opportunities for proactive initiatives in support of the creation of employment and/or training opportunities for young people in Plymouth. The Employment Sub Group should establish a task and finish group to implement a “1,000 jobs in 1,000 companies” initiative to get that many young people into employment and/or work experience over the next 2 years.

Action Completed:

The ‘1000 Club Campaign’ has been launched on 28 September 2012. The aim of the initiative is to recruit 1000 organisations to support young people into employment whether through work placement, work experience, graduate internship, apprenticeship or employment. It brings all the available job or work experience schemes and opportunities together in one place for employers who have registered to access.

The main focus for the promotion is the web site www.1000club.co.uk. This is a supportive initiative to the Plan for Jobs and has been developed in direct response to employer feedback that our people are not “job ready” regardless of whether employed from school, FE or HE and to provide employers with a single point of contact which they can trust to give them the right advice about what it is exactly that they want without any professional bias involved. This scheme has so far proven so successful other parts of the region have been in discussions about rolling out copycat schemes, or even across the LEP area. For example, 41 firms/partners have become 1000 Club members, who have to-date offered 10 jobs, 26 apprenticeships, 10 work experience and 28 student work experience placements.

Considering the meagre resources expended on this enterprise, which involved a lot of free effort from some of the partners, this would appear to put Plymouth ahead of the curve in terms of finding innovative ways of dealing with youth employment.

Note: It should be noted that with hindsight it was felt that there may have been a gap in evidence around the issue of young people with special educational needs (including disabilities) and that the relevant officers should be asked to explore this and be asked to report back to the Growth and Prosperity Overview and Scrutiny Panel, along with updates on the recommendations included in this report.

Action Completed:

This action is not yet completed and is under discussion with colleagues in the People Directorate.

It has been suggested that this report and its recommendations should also be shared with Plymouth's Children and Young People's Trust to allow further opportunities for engagement with employers and young people.

Author: Mark Looker

Job Title: Worklessness Co-ordinator

Department: Economic Development

Date: 08/11/12

Ref	Dwellings	Address	Planning Application Number	Decision Date	Expiry Date
Dwellings yet to be completed on Sites Under Construction					
	1062				
027/02	146	NORTH PROSPECT SCHEME, WOODHEY ROAD	10/02026/FUL	25/02/2011	25/02/2014
023/34	128	FORMER MOD SITE, MOUNT WISE	11/01891/FUL	07/02/2012	17/11/2012
045/37	110	PLYMOUTH AIRPORT, PLYMBRIDGE LANE	11/00655/REM	27/07/2011	22/06/2012
023/32	104	LP048 LAND AT POTTERY QUAY, JOHN STREET, TA	05/00925/REM	25/11/2005	
023/38	75	KER STREET	09/00297/FUL	10/12/2009	10/12/2012
032/05	69	LAND AT KINTERBURY SQUARE	10/02141/FUL	11/04/2011	12/03/2013
030/02	47	SOUTH TRELAWNY PRIMARY SCHOOL, JEDBURGH	09/01708/FUL	19/02/2010	19/02/2013
023/74	44	ZONES I, J AND CENTRAL GARDENS, DEVONPORT	09/00519/REM	04/09/2009	04/09/2009
032/04	35	LAND ADJACENT TO, FOULSTON AVENUE	11/00839/FUL	19/08/2011	
032/17	32	FORMER BARNE BARTON PRIMARY SCHOOL, POO	11/00669/FUL	23/06/2011	03/09/2013
003/47	26	St Dunstan's Abbey School, Craigie Drive	05/00953/FUL	30/01/2004	19/02/2011
039/30	19	WHITLEIGH COMMUNITY CAMPUS	07/01872/FUL	12/02/2010	12/02/2013
006/22	18	THE GRAND HOTEL,24 ELLIOT STREET	10/00205/FUL	03/06/2010	03/06/2013
009/12	17	LAND REAR OF QUEEN ANNES QUAY	10/00499/FUL	18/10/2010	18/10/2013
035/11	15	AGATON FARM BUDSHEAD ROAD	06/00588/REM	10/07/2006	10/07/2009
045/43	14	PENLEE COTTAGE, PLYMBRIDGE ROAD	11/00018/FUL	24/06/2011	
056/29	14	3 to 5 MARKET ROAD	11/00238/FUL	27/05/2011	
020/17	13	PARK VIEW CENTRE, HAWKERS LANE	07/00116/FUL	12/04/2007	12/04/2010
051/39	12	LAND OFF CUNDY CLOSE	11/00149/FUL	02/11/2011	
003/71	12	HORNBY COURT,7 CRAIGIE DRIVE	10/01412/FUL	06/12/2010	06/12/2013
052/57	11	ALSTON HOUSE, 2 PLYMBRIDGE ROAD	09/01900/FUL	09/07/2010	09/07/2013
039/31	11	THE TIGER,141A DORCHESTER AVENUE	09/01736/FUL	12/03/2010	12/03/2013
045/39	10	PLYMOUTH AIRPORT APPROACH SITE	09/01652/REM	28/04/2010	28/04/2013
034/18	10	THE FELLOWSHIP INN, TREVITHICK ROAD	10/00853/FUL	17/09/2010	17/09/2013
011/17	10	CARPARK, WOODSIDE	09/01443/FUL	23/12/2009	23/12/2012
003/72	6	THE ASHLEY ARMS, ARUNDEL CRESCENT	08/01788/FUL	14/11/2008	
042/17	5	LAND PARCEL 1A, OFF CLITTAFFORD ROAD	09/01081/REM	19/10/2009	19/10/2012
032/12	5	LAND OFF BERTHON ROAD	10/01572/FUL	17/12/2010	17/12/2013
045/41	4	WOOLWELL HOUSE, WOOLWELL DRIVE	11/00973/FUL	05/08/2011	
008/47	3	LAND ADJACENT TO BEDFORD MEWS, DEPTFORD	11/01649/FUL	17/11/2011	
062/46	3	25 COLTNESS ROAD	10/00776/REM	31/08/2010	31/08/2013
045/38	2	LAND BETWEEN 25 AND 29 FRENHAM AVENUE	09/01591/FUL	23/12/2009	23/12/2012
052/55	2	FORMER TENNIS COURTS, OFF THE LANE, PLYMB	11/00836/FUL	14/07/2011	19/10/2012
057/33	2	24 AND 26 MERAFIELD ROAD	08/02188/FUL	31/03/2009	31/03/2012
064/34	2	69 ORESTON ROAD	11/01065/REM	17/11/2011	16/11/2013
055/23	2	38 MANOR PARK DRIVE	10/01500/FUL	11/11/2010	11/11/2013
036/17	2	HONICKNOWLE METHODIST CHURCH CAREW AVE	10/00008/FUL	25/03/2010	25/03/2013
018/36	1	FREEDOM HOUSE,45 GREENBANK TERRACE	11/01776/FUL	23/12/2011	08/06/2013
033/25	1	LAND R/O 88 NORMANDY WAY (FORMER BRITISH L	08/00358/FUL	05/09/2008	05/09/2011
033/28	1	LAND ADJACENT 865 WOLSELEY ROAD	10/00230/FUL	19/04/2010	19/04/2013
039/27	1	48 CAMBORNE CLOSE	08/01257/FUL	19/08/2008	19/08/2011
040/67	1	LAND ADJACENT TO 40 WARLEIGH CRESCENT	10/01389/FUL	06/10/2010	06/10/2013
045/40	1	75 GLENFIELD ROAD	11/00027/FUL	16/03/2011	16/03/2014
052/58	1	12 ELFORD CRESCENT	11/00282/FUL	03/05/2011	
060/48	1	157 ELBURTON ROAD	09/01642/FUL	26/02/2010	26/02/2013
061/54	1	THORPE,15 ROCKY PARK ROAD	09/01337/FUL	16/11/2009	16/11/2012
011/15	1	225 EMBANKMENT ROAD	06/01971/FUL	12/02/2007	12/02/2010
016/30	1	LAND ADJACENT 4 RUSSELL AVENUE	11/01220/FUL	15/09/2011	22/01/2012
057/39	1	PLYMPTON CATTLE MARKET, MARKET ROAD	09/01432/FUL	23/12/2009	23/12/2012
048/24	1	53 WIDEY LANE	07/01775/FUL	01/04/2008	01/04/2011

Ref	Dwellings	Address	Planning Application Number	Decision Date	Expiry Date
051/31	1	6 ST MARYS ROAD	05/00516/FUL	28/02/2006	28/02/2011
059/34	1	Hazelhurst, Station Road	07/00107/FUL	03/04/2007	03/04/2010
059/52	1	24 PORTWAY CLOSE	08/01264/FUL	21/08/2008	21/08/2011
060/28	1	11A DUNSTONE DRIVE	10/00015/FUL	19/03/2010	19/03/2013
060/44	1	LAND BETWEEN 56 & 60 COLESDOWN HILL	09/00617/FUL	26/06/2009	26/06/2012
060/47	1	LAND REAR OF 42 TO 46 (EVENS) COLESDOWN HILL	11/00388/FUL	04/05/2011	16/07/2013
061/27	1	10 BURROW HILL	10/01029/FUL	10/09/2010	10/09/2013
061/40	1	LAKE HOUSE, 78 RADFORD PARK ROAD	11/00779/FUL	22/07/2011	29/07/2009
061/51	1	Land between 1 RAILWAY COTTAGES and 9 LAWSON	11/02007/FUL	15/03/2012	21/10/2012

Dwellings on Sites with Valid Permission that have yet to start

	5179				
058/29	1684	PLYMSTOCK QUARRY, THE RIDE	07/01094/OUT	16/09/2011	
003/63	1230	LAND AT MILLBAY ROAD	06/01533/OUT	25/01/2008	25/01/2011
023/51	272	DP01 (rem) DEVONPORT STORAGE ENCLAVE	05/01071/OUT	09/05/2006	09/05/2009
042/13	228	395 SOUTHWAY DRIVE, WAREHOUSE UNITS AND 2	05/01085/OUT	08/03/2007	08/03/2012
009/25	183	PLYMOUTH FRUIT SALES, SUTTON ROAD	08/02267/FUL	05/05/2010	05/05/2013
006/12	132	HOE CENTRE, NOTTE STREET	12/00064/FUL	19/01/2012	
014/36	130	UNITY PARK, EFFORD ROAD	08/02266/OUT	09/07/2010	09/07/2013
006/18	109	FOOT ANSTEY OFFICES, DERRYS CROSS	09/00053/FUL	12/03/2010	12/03/2013
009/20	101	EAST QUAYS BOAT YARD SUTTON ROAD	06/01368/FUL	14/11/2006	13/11/2009
012/06	85	FORMER SITE OF ST AUGUSTINES CHURCH ALEXA	09/00005/FUL	06/04/2010	06/04/2013
027/03	79	NORTH PROSPECT ROAD	11/01384/REM	05/12/2011	25/02/2014
012/05	74	LAND AT PRINCE MAURICE ROAD	09/00134/REM	17/09/2009	17/09/2012
045/30	58	LAND AT TAVISTOCK ROAD	11/01559/FUL	14/02/2012	
003/67	56	FORMER SPORTS GROUND, HARWELL STREET	11/01743/FUL	16/03/2012	01/11/2013
040/43	50	OLD CONVENT OF NOTRE DAME, 119 LOOSELEIGH	08/00159/OUT	08/05/2009	08/05/2012
011/16	45	LAND OFF BEAUMONT ROAD	11/00577/FUL	11/07/2011	
023/66	42	DP01(part) Vision Zone M, FORMER STORES ENCLA	09/00211/REM	04/09/2009	04/09/2012
001/17	40	TAMAR HOUSE, ST ANDREWS CROSS	10/01677/FUL	02/03/2011	02/03/2014
008/45	38	HAMPTON COTTAGES, REGENT STREET	11/01047/FUL	08/02/2012	
015/27	37	LEAVES YARD, WINDSOR ROAD	08/01700/OUT	16/12/2009	16/12/2012
010/11	35	FORMER TOTHILL SIDINGS	10/00851/OUT	07/09/2010	07/09/2013
023/63	35	DP01(part) VISION Zone G, FORMER STORES ENCLA	08/00348/REM	19/12/2008	19/12/2011
023/73	31	ZONES H AND L FORMER STORES ENCLAVE	09/00501/REM	04/09/2009	04/09/2012
001/14	30	ROYAL INSURANCE BUILDING ST ANDREWS CROS	10/02081/FUL	11/03/2011	11/03/2014
003/65	30	29 MANOR STREET	07/00338/FUL	22/01/2008	22/01/2011
009/26	25	RIVER VIEW	10/01680/FUL	01/02/2011	01/02/2014
014/28	25	FORMER ROYAL MARINE PUB SITE, TORRIDGE WA	11/01742/FUL	05/03/2012	24/12/2009
023/69	23	DP01(part) Vision Zone K, (Former Stores Enclave) Cha	08/00242/REMR	16/12/2008	16/12/2011
008/39	17	FROBISHER HOUSE AND FLEET HOUSE, 64-66 EBR	10/00847/FUL	01/11/2010	01/11/2013
023/65	17	BROWN BEAR, 20 CHAPEL STREET	08/01627/FUL	09/07/2009	09/07/2012
003/69	14	STONEHOUSE BUSINESS CENTRE WATERLOO CLC	08/00340/OUT	28/07/2008	28/07/2011
006/23	14	FORMER TENNIS COURTS, HOE ROAD-PIER STREE	11/01874/FUL	24/02/2012	
013/23	14	LAIRA UNITED CHURCH, 247 OLD LAIRA ROAD	11/00028/FUL	03/05/2011	
017/36	14	FORMER PLYMOUTH COLLEGE PREPARATORY SC	09/01930/FUL	14/04/2010	14/04/2013
040/54	13	273 TAVISTOCK ROAD	10/01860/FUL	25/05/2011	27/11/2010
013/22	12	301 OLD LAIRA ROAD	08/01222/FUL	09/02/2009	09/02/2012
023/76	11	LAND AT 1-56, RAGLAN ROAD	11/01603/FUL	08/02/2012	
024/13	11	142-144 ALBERT ROAD	08/00816/REM	17/10/2008	17/10/2011
014/34	10	14 CHANNEL PARK AVENUE	08/02049/OUT	30/09/2009	30/09/2012

Ref	Dwellings	Address	Planning Application Number	Decision Date	Expiry Date
031/12	10	CARLTON TERRACE	10/02071/FUL	03/06/2011	
053/38	8	LAND ADJACENT TO 110 KENMARE DRIVE	07/01754/FUL	13/06/2008	13/06/2011
010/05	5	74 to 80 CROMWELL ROAD	11/00408/FUL	03/08/2011	04/06/2008
019/08	5	LAND ADJOINING 21 EAST PARK AVENUE	10/02013/FUL	17/08/2011	04/12/2010
025/09	5	139 VICTORY STREET	11/01206/FUL	08/11/2011	
003/54	4	61A EMMA PLACE	11/01575/FUL	17/11/2011	29/09/2009
008/42	4	CAR PARK SITE, TRAFALGAR STREET	10/00939/FUL	29/10/2010	29/10/2013
008/46	4	140 NORTH HILL	11/01944/OUT	05/03/2012	
033/29	4	NORMANDY HILL	11/01572/FUL	24/01/2012	
038/06	4	33 WHITLEIGH VILLAS AND ADJACENT LAND	10/01880/REM	11/02/2011	11/02/2014
058/52	4	97 HOWARD ROAD	11/01066/FUL	30/09/2011	
059/31	4	14 SPRINGFIELD ROAD, ELBURTON	09/01316/FUL	15/01/2010	15/01/2013
003/66	3	Land to rear of 23,24,25,26 Wyndham Square	07/02236/FUL	12/02/2008	12/02/2011
023/43	3	240 JAMES STREET	11/01772/FUL	10/01/2012	14/03/2008
060/49	3	ELBURTON RESERVOIR, RESERVOIR ROAD	11/01685/FUL	29/11/2011	16/03/2013
061/53	3	34 CHURCH ROAD	11/01425/OUT	25/10/2011	05/09/2011
064/57	3	FIRSFIELD, BROAD PARK AND ADJOINING LAND	08/01076/OUT	10/02/2010	10/02/2012
008/44	2	42 REGENT STREET	11/00937/FUL	06/09/2011	
033/26	2	LAHOMA BUNGALOW, BICKHAM ROAD	09/01054/FUL	15/01/2010	15/01/2013
044/10	2	457 TAVISTOCK ROAD	09/00072/OUT	23/03/2009	23/03/2012
049/31	2	MOUNT PLEASANT BUNGALOW, CHURCH HILL	11/01343/FUL	25/10/2011	
050/07	2	28 HALLERTON CLOSE	10/01018/FUL	15/11/2010	15/11/2013
051/37	2	ST PETERS LUTHERAN CHURCH, LARKHAM LANE	10/02037/FUL	26/01/2011	26/01/2014
056/14	2	2 RIDGE PARK	10/00856/FUL	26/07/2010	26/07/2013
057/40	2	DORSMOUTH, DRUNKEN BRIDGE HILL	10/01814/OUT	18/01/2011	18/01/2014
060/15	2	53 ELBURTON ROAD	08/02201/OUT	27/03/2009	27/03/2012
004/27	1	MOUNT STONE HOUSE, MOUNT STONE ROAD	10/01000/FUL	11/08/2010	11/08/2013
008/41	1	3/5 WELLINGTON STREET	09/01717/FUL	02/02/2010	02/02/2013
015/36	1	LAND ADJACENT TO 29 PETERSFIELD CLOSE	11/01049/FUL	26/08/2011	04/09/2011
015/37	1	11 Compton Park Road	06/01152/FUL	18/05/2007	18/05/2010
017/32	1	THE HOLLIES, THORN PARK	10/02059/FUL	07/03/2011	07/03/2014
026/13	1	15A ALFRED ROAD	10/01106/FUL	23/08/2010	23/08/2013
026/22	1	17 SEATON PLACE	08/00622/OUT	10/06/2008	10/06/2011
028/12	1	74 BEACONFIELD ROAD	11/00332/FUL	14/06/2011	24/03/2013
031/09	1	WOODVIEW 14 MOWHAY ROAD	11/00977/FUL	27/07/2011	03/07/2012
033/24	1	37 NORMANDY HILL	10/01970/FUL	07/01/2011	07/01/2014
033/27	1	19 VICTORIA ROAD	11/00632/FUL	30/06/2011	13/10/2012
037/17	1	11 TAVISTOCK ROAD	09/00385/FUL	09/06/2009	09/06/2012
038/08	1	129 CROWNHILL ROAD	09/01166/FUL	04/01/2010	04/01/2013
040/16	1	43 POWISLAND DRIVE	07/01743/OUT	21/11/2007	21/11/2010
040/63	1	106 DUNRAVEN DRIVE	11/01191/FUL	27/10/2011	12/10/2010
040/68	1	88 THIRLMERE GARDENS	11/00312/FUL	21/04/2011	
045/34	1	442-448 TAVISTOCK ROAD	10/01746/FUL	09/12/2010	09/12/2013
045/36	1	LAND ADJACENT TO 64A GLENFIELD ROAD	10/00181/FUL	09/04/2010	09/04/2013
045/42	1	3 WOODFORD ROAD	11/01568/FUL	24/01/2012	
048/18	1	31 WARDLOW GARDENS	08/00733/OUT	28/10/2008	28/10/2011
051/38	1	1 REYNOLDS ROAD	12/00058/FUL	12/03/2012	
052/59	1	44 MEADOW WAY	11/01641/FUL	21/12/2011	
058/30	1	66 BILLACOMBE ROAD	11/00442/FUL	12/08/2011	17/02/2012
059/57	1	50 VINERY LANE	11/01619/FUL	20/01/2012	
060/46	1	44 RESERVOIR ROAD	11/00331/FUL	21/04/2011	11/03/2011
060/52	1	11 LANG GROVE	11/00949/FUL	01/08/2011	

Ref	Dwellings	Address	Planning Application Number	Decision Date	Expiry Date
061/34	1	LAND OFF BURROW HILL	10/02076/OUT	03/02/2011	03/02/2014
061/56	1	8 BURROW HILL	11/01548/FUL	15/11/2011	01/03/2014
061/57	1	111 CHURCH ROAD	11/00046/FUL	11/03/2011	11/03/2014
062/47	1	15 Shute Park Road	11/00824/FUL	05/03/2012	
064/51	1	DRIFT COTTAGE, BORINGDON ROAD	09/01293/FUL	13/01/2010	13/01/2013

Dwellings on Sites Granted Permission since May 2006 that have since Lapsed

	489				
001/06	159	LP002 COLIN CAMPBELL COURT	06/01236/FUL	14/11/2006	14/11/2009
003/61	94	MILLBAY MARINA VILLAGE, CUSTOM HOUSE LANE	07/00009/FUL	31/05/2007	31/05/2010
006/21	56	LP005 (part) CAR SHOWROOM THE CRESCENT	05/01224/FUL	24/09/2007	24/09/2010
045/32	30	THE WHITE COTTAGE AND HOLTWOOD PLYMBRID	06/01770/FUL	26/01/2007	25/01/2010
018/31	24	77-87 HOUNDISCOMBE ROAD	06/01979/FUL	27/04/2007	27/04/2010
007/27	17	98-100 VAUXHALL STREET	06/00495/FUL	29/06/2006	29/06/2011
009/21	14	58-64 EMBANKMENT ROAD	06/02047/FUL	22/03/2007	22/03/2010
009/24	12	CLARE PLACE	08/01603/FUL	20/01/2009	20/01/2012
003/50	11	9-11 Durnford Street Plymouth PL1 3QJ	06/01254/FUL	23/10/2006	23/10/2009
018/32	10	1 WOODLAND TERRACE GREENBANK ROAD	07/00589/FUL	21/06/2007	21/06/2010
003/60	9	LAND BEHIND 174 UNION STREET	06/01577/FUL	20/11/2006	19/11/2009
042/14	8	THE PRESBYTERY, HENDWELL CLOSE	07/02110/FUL	21/12/2007	21/12/2010
014/31	7	SERVICE STATION, BLANDFORD ROAD	07/01976/FUL	06/12/2007	06/12/2010
040/62	6	LP080(part) 315- 317 PLOT 8 AND 9 TAVISTOCK ROAD	06/01269/OUT	01/11/2006	01/11/2009
056/28	6	PRIORY, OLD PRIORY, MARKET ROAD	07/01578/FUL	16/06/2008	16/06/2011
038/07	5	THE GOLDMINE, BUTT PARK ROAD	08/00550/FUL	12/06/2008	12/06/2011
011/18	3	225 EMBANKMENT ROAD	08/00298/FUL	21/04/2008	21/04/2011
033/18	2	131-133 Victoria Road Plymouth	07/00135/FUL	15/02/2007	15/02/2010
041/10	2	LAND WEST OF ORCHARD LEA STATION ROAD	06/01483/FUL	27/11/2006	27/11/2009
003/49	1	54 EMMA PLACE	08/01056/FUL	02/10/2008	02/10/2011
004/26	1	60 DURNFORD STREET	08/00177/FUL	20/08/2008	20/08/2011
006/20	1	OSBORNE PLACE LOCKYER STREET	06/00418/FUL	09/05/2006	09/05/2009
014/33	1	121 PRIORY ROAD	08/01974/FUL	18/12/2008	18/12/2011
015/35	1	15 COMPTON PARK ROAD	07/01365/FUL	11/09/2007	11/09/2010
017/35	1	LAND ADJOINING GLEN LODGE, GLEN ROAD	08/01528/FUL	27/01/2009	27/01/2012
020/19	1	21 MUTLEY ROAD	08/00291/FUL	30/06/2008	30/06/2011
021/02	1	5 & 7 CHUBB DRIVE	08/02134/FUL	29/01/2009	29/01/2012
033/23	1	863 WOLSELEY ROAD	06/01123/FUL	03/11/2006	03/11/2009
039/29	1	67 LAKE VIEW DRIVE	08/01949/FUL	06/03/2009	06/03/2012
049/30	1	28 RIGDALE CLOSE	08/00855/FUL	24/07/2008	24/07/2011
050/06	1	2 HALLERTON CLOSE	06/01153/OUT	01/09/2006	01/09/2009
056/23	1	PRIORY GARAGE OLD PRIORY	06/00664/FUL	19/06/2006	19/06/2009
056/27	1	38 GEORGE AVENUE	07/00479/FUL	15/06/2007	15/06/2010

Work programme	J	J	A	S	O	N	D	J	F	M	A
Community Events and Road Closure Policy Update (Briefing Paper on policy)				19							
Evaluation of Gydnia Way Changes			I								
Connectivity: Rail Franchise											
Highways Maintenance (inc. cycle tracks and Transport and Highways Partnerships)				19							
On street parking review (briefing paper and presentation)			I						20		
On Street Trading											
*Road Safety Awareness											
Planning Services											
Local Development Framework Annual Monitoring Data (web based presentation)									20		
Private sector Housing Stock Condition (Residential sites briefing paper)						21					
Housing Delivery Plan									20		
Guidance on use of resources in connection with planning applications				19							
Plymouth Plan – update										May	
Market Recovery Scheme				19		21			20		
*Government proposals on Planning system						21					

Work programme	J	J	A	S	O	N	D	J	F	M	A
City and Council Priorities											
• Delivering Growth											
• Raising Aspiration											
• Reducing Inequalities											
• Value for Communities											
Other Topics											
Joint Finance and Performance Monitoring including LAA Performance Monitoring (subject to the Overview and Scrutiny Management Board referring issues to the Panel)											
Bi-annual Scrutiny Report											
Task and Finish Groups											
Subsidised bus routes/cross ticketing/patronage/accessibility					24	6 & 20	3				
Youth Unemployment (young people with special educational needs and disabilities) (Joint T&F Group)											

Key* **New item**

N.B – items will be automatically deleted from the work programme once they have been considered by the Panel.

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